

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that **Ms/Mr.** Meriam M. Luna
has assumed the duties and responsibilities as Administrative Aide III
of University Student Services Office effective July 1, 2018.

This certification is issued in connection with the issuance of the
appointment of **Ms/Mr** Meriam M. Luna as Administrative Aide III.

Done this 18th day of June 2018 in VSU, Visca
Baybay City, Leyte.


MANOLO B. LORETO, JR.
Head of Office/Department/Unit

Date: June 18, 2018

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*