

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Lucio C. Pole Jr.
_____ has assumed the duties and responsibilities as Foreman
Construction of Physical Plant Office
_____ effective July 1, 2022.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Lucio C. Pole as
Construction Foreman.

Done this 1st day of July 2022 in _____.

MARIO LILIO VALENZONA
Head of Office/Department/Unit

Date: 7/1/2022

Attested by:

HONEY
HONEY SOFIA V. COLIS
OIC Director, ODHRM

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*