CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM (Do not fill up. For CSC use only Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. 2. SURNAME TIMOSA- SAJULGA NAME EXTENSION (JR., SR) N/A FIRST NAME MIRA LUNA MIDDLE NAME **TORRES** 3. DATE OF BIRTH 9/3/1994 16. CITIZENSHIP | Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization DONA TELESFORA, TUBAY, AGUSAN DEL NORTE 4. PLACE OF BIRTH If holder of dual citizenship. Pls. indicate country: please indicate the details Male ✓ Female 5. SEX Single ✓ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No Widowed Separated KII IM Other/s: **BAYBAY CITY** LEYTE 7. HEIGHT (m) 1.51 m City/Municipality Province 8. WEIGHT (kg) 57 kg ZIP CODE 6525 18. PERMANENT ADDRESS P2 9. BLOOD TYPE NA House/Block/Lot No. **DONA TELESFORA** 10. GSIS ID NO. 2006294523 Subdivision/Village Barangay **AGUSAN DEL NORTE** TUBAY 11 PAG-IBIG ID NO 121240538099 City/Municipality Province 12. PHILHEALTH NO. 18-250336069-2 ZIP CODE 8606 13 SSS NO 06-4223931-0 N/A 19. TELEPHONE NO. **14. TIN NO** 353 302 318 000 09508230823 20. MOBILE NO. N/A 15. AGENCY EMPLOYEE NO 21. E-MAIL ADDRESS (if any) timosamiraluna@gmail.com N/A DATE OF BIRTH (mm/dd/yyyy) 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) NAME EXTENSION (JR., SR) N/A N/A FIRST NAME N/A N/A N/A MIDDLE NAME N/A N/A N/A OCCUPATION N/A N/A N/A EMPLOYER/BUSINESS NAME N/A N/A N/A BUSINESS ADDRESS N/A N/A N/A N/A TELEPHONE NO. N/A N/A 24. FATHER'S SURNAME TIMOSA NIA NAME EXTENSION (JR., SR) N/A FIRST NAME **ENRIQUE** N/A N/A N/A NARRA N/A MIDDLE NAME N/A 25. MOTHER'S MAIDEN NAME TORRES N/A N/A TIMOSA N/A SURNAME N/A LYDIA NA FIRST NAME MIDDLE NAME RECEDILLA (Continue on separate sheet if necessary) SCHOI ARSHIP HIGHEST LEVEL PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR **ACADEMIC** LEVEL UNITS EARNED GRADUATED HONORS (Write in full) (Write in full) (if not graduated) RECEIVED From To **DONA TELESFORA ELEMENTARY** SALUTATOR ELEMENTARY **ELEMENTARY EDUCATION** 6/1/2001 4/1/2007 GRADUATED 2007 SCHOOL IAN CABADBARAN CITY NATIONAL HIGH 3RD HON SECONDARY EDUCATION 6/1/2007 4/1/2011 GRADUATED 2011 SECONDARY SCHOOL MENTION VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE MINDANAO STATE UNIVERSITY- MAIN **BACHELOR OF SCIENCE IN** COLLEGE 10/1/2012 7/1/2017 GRADUATED 2017 N/A CAMPUS **PHYSICS** MINDANAO STATE UNIVERSITY- MAIN **GRADUATE STUDIES** MASTER OF SCIENCE IN PHYSICS 8/1/2021 PRESENT 34 UNITS ONGOING N/A CAMPUS SIGNATURE DATE July 30, 2025

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BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If A		RATING (if Applicable)	DATE OF EXAMINATION /		NATION / CONFERMENT		LIÇENSE (if applicable) Date of		
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	(mm/dd/yyyy)	POSITION 1 (Write in full/Do no		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
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29. NAME & ADDRESS OF OR (Write in full)	GANIZATION	INCLUSIVE DATES (mm/dd/yyyy) From To		NUMBER OF HOURS	POSITION / NATURE OF WORK	
MORAL RECOVER PROGRAM VALUES FORMATI NATIONAL HIGH SCHOOL, ILIGAN CITY	ON in STA. FELOMINA	2/1/2018	2/1/2018	8 HOURS	FACILITATOR	
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VII. LEARNING AND DEVELOPMENT (L&D) I		THE RESIDENCE OF THE PARTY OF T	le sheet if necessar	n))		
Start from the most recent L&D/training program and include				nief/Executive/Manag	erial positions)	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Witle in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From To		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
2022 ICAFMN/ 24th SPVM National Physics Conference	e	10/27/2022	10/29/2020	24 HOURS	TECHNICAL	SAMAHAN NG PISIKA NG VISAYAS AT MINDAN
LiTalk 2022: A Physics Research Colloquium	图 图	11/9/2022	11/9/2022	4 HOURS	TECHNICAL	MSU-Main Campus & MSU-IIT
iTalk 2022: A Physics Research Colloquium	eb programment ()	12/15/2022	12/15/2022	4 HOURS	TECHNICAL	MSU-Main Campus & MSU-IIT
Follow-up Training Course on Reactor Engineering 20	at as a second	9/1/2023	10/6/2023	80 HOURS	TECHNICAL	PHILIPPINE NUCLEAR RESEARCH INSTITU
0TH Jagna International Workshop (Uncovering Patte of Natural and Social Phenomena)		1/8/2024	1/11/2024	32 HOURS	TECHNICAL	RESEARCH CENTER OF THEORETICAL PHYS
st Jagna Space Encounters: Python for the Stars: Un Astronomical Data	deb skip (8374).	1/15/2025	1/17/2025	24 HOURS	TECHNICAL	RESEARCH CENTER OF THEORETICAL PHYS
Training and Workshop on Python Programming and Numerical Methods: An introduction to Numerical Linear Algebra and Differential Equations			1/31/2025	24 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY
Physics Laboratory Writing Workshop			4/16/2025	20 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY
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VIII. OTHER INFORMATION	(Col	nunue on separa	te sheet if necessa	·//)		
31. SPECIAL SIVEES and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)				33. MEMBERSHIP IN ASSOCIATION/ORGANIZAT (Write in full)	
Knowledge about MATLAB, SCILAB, CODEBLOCKS AND LAMMPS	S CN/A CN/A					A member of Samahan ng Pisika ng Visay Mindanao
Expert in using FreeCAD and ParaView Softwares	s (por st. post to 3) establish					
Expert in Microsoft Word, Excel and Powerpoint		107704 1Q ************************************			e je signilija desku beza	
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34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,						
	a. within the third degree?	a. within the third degree?					
	b. within the fourth degree (for Local Government Unit - Care	eer Employees)?	☐ YES ☐	MATIONAL HIS SCHOOL REGANES ON			
			If YES, give details:				
35.	a. Have you ever been found guilty of any administrative offe	☐ YES ☐	7 NO				
		If YES, give details:					
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details:					
			Date Filed:				
		Status of Case/s:					
36.	Have you ever been convicted of any crime or violation of ar	ny law, decree, ordinance or regulation by	YES NO				
	any court or tribunal?	If YES, give details:					
	Secretary Sential Secretary Secretary		September 198	Total Control of the			
37.	Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, en		YES VO				
P 16	(abolition) in the public or private sector?	emerging on a 12 hours MINAS ALL MARCH CO.					
38.	A. Have you ever been a candidate in a national or local electron Barangay election)?	ction held within the last year (except	☐ YES ☐ NO TO TO THE PROPERTY OF THE PROPERTY				
	TO BIND THE SHOP OF THE SET OF TH	as three (2) month nation hadous the last	If YES, give details:				
	 b. Have you resigned from the government service during the election to promote/actively campaign for a national or local 	☐ YES ☐ NO NO PROPERTIES OF THE PROPERTIES OF T					
39.	Have you acquired the status of an immigrant or permanent	lave you acquired the status of an immigrant or permanent resident of another country?					
. 20		If YES, give details (country):					
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	ana Carta for Disabled Persons (RA	Aprile 2018 Swill Januarius 2018	Country Reference and American American			
	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),	[12] [12] [12] [12] [13] [13] [14] [14] [14] [15] [15] [15] [15] [15] [15] [15] [15					
a.	Are you a member of any indigenous group?	☐ YES	NO No				
b.	Are you a person with disability?	Are you a person with disability?					
C.	Are you a solo parent?	If YES, please specify ID No: YES NO If YES, please specify ID No:					
41.	REFERENCES (Person not related by consanguinity or affinity to applicant		iii 7 Ze, picaco opecii,				
	NAME	ADDRESS	TEL NO.				
	Grema Fe I. Peñonal	MSU- Main Campus, Marawi City	09518848165	96			
	Clyde Gibb Dalumpines	MSU- Main Campus, Marawi City	09480372298				
	Eric E. Sajulga	Visayas State University- Baybay City	9508244136				
42.							
	complete statement pursuant to the provisions of pertine	ent laws, rules and regulations of the	Republic of the				
	Philippines. I authorize the agency head/authorized represent	ntative to verify/validate the contents state	ed herein.	Shire			
	agree that any misrepresentation made in this document administrative/criminal case/s against me.	ment and its attachments shall cause	e the filing of	MIRA LUNA T. TIMOSA-SAJULGA			
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: March 1, 2023 July 1, 2025
- Position: Substitute Instructor
- Name of Office/Unit: Department of Physics
- Immediate Supervisor: Asst. Prof. Hannah Rissah F. Abad
- Name of Agency/Organization and Location: Visayas State University- Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - I conducted lessons with my students and recorded the results of their quizzes and activities.
 - o I submitted the students' grades on time.
 - Summary of Actual Duties
 - o Responsible for handling students in both Physics lectures and laboratories.
- Duration: June 2019 Feb 2023
- · Position: ESL Instructor
- Name of Office/Unit: Golden Great Peak English, Inc.
- Immediate Supervisor: Celia Romano
- Name of Agency/Organization and Location: Golden Great Peak English, Inc., Mandaue City, Cebu
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - o Responsible for teaching English to Japanese and Taiwanese students.

MIRA LUNA T. TIMOSA- SAJULGA

(Signature over Printed Name of Employee/Applicant)

Date: July/ 31/ 2025