

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () Use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ASOY		
FIRST NAME	ANGELICA	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	CASTILLO		
3. DATE OF BIRTH (mm/dd/yyyy)	09/10/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.54 CM	17. RESIDENTIAL ADDRESS	CAMIA COTTAGE House/Block/Lot No. Street VSU CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
8. WEIGHT (kg)	48.5 kg	ZIP CODE	6521 A
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	SITIO CONCON House/Block/Lot No. Street HIBUNAON Subdivision/Village Barangay ORMOC CITY LEYTE City/Municipality Province
10. GSIS ID NO.	2005839720	ZIP CODE	6541
11. PAG-IBIG ID NO.	121205268410		
12. PHILHEALTH NO.	13-250739079-3		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	705252236	20. MOBILE NO.	09125816741
15. AGENCY EMPLOYEE NO.	V01223	21. E-MAIL ADDRESS (if any)	angelica.asoy@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	ASOY		N/A	N/A
FIRST NAME	GONZALO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	LUMAAD			
25. MOTHER'S MAIDEN NAME				
SURNAME	CASTILLO			
FIRST NAME	MERCEDITA			
MIDDLE NAME	BOLOY		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HIBUNAON ELEMENTARY SCHOOL	PRIMARY EDUCATION	01/06/2003	31/03/2009	N/A	2009	SALUTATORIAN
SECONDARY	DOLORES NATIONAL HIGH SCHOOL	HIGH SCHOOL	01/06/2009	31/03/2013	N/A	2013	SALUTATORIAN
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	NONE
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN CHEMISTRY	01/06/2013	14 06 217	N/A	2017	NONE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Nov. 29, 2017
-----------	---	------	---------------

IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER
	LICENSED CHEMICAL TECHNICIAN		10/09/2019	CEBU CITY	0005378 09/10/2025

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	NOV - 29, 2022
-----------	---	------	----------------

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER LITERATE	NONE	VSU ALUMNI ASSOCIATION
DRAWING		
PLAYING GUITAR		
READING		
LABORATORY ANALYSIS		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	NOV-29, 2022
-----------	---	------	--------------

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>CYNTHIA DOLORES V. GODOY</td> <td>VISCA, BAYBAY CITY, LEYTE</td> <td>N/A</td> </tr> <tr> <td>CANDELARIO L. CALIBO</td> <td>VISCA, BAYBAY CITY, LEYTE</td> <td>N/A</td> </tr> <tr> <td>JACOB GLENN JANSALIN</td> <td>VISCA, BAYBAY CITY, LEYTE</td> <td>N/A</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	CYNTHIA DOLORES V. GODOY	VISCA, BAYBAY CITY, LEYTE	N/A	CANDELARIO L. CALIBO	VISCA, BAYBAY CITY, LEYTE	N/A	JACOB GLENN JANSALIN	VISCA, BAYBAY CITY, LEYTE	N/A
NAME	ADDRESS	TEL. NO.											
CYNTHIA DOLORES V. GODOY	VISCA, BAYBAY CITY, LEYTE	N/A											
CANDELARIO L. CALIBO	VISCA, BAYBAY CITY, LEYTE	N/A											
JACOB GLENN JANSALIN	VISCA, BAYBAY CITY, LEYTE	N/A											
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: PRC</p> <p>ID/License/Passport No.: 0005378</p> <p>Date/Place of Issuance: 11/25/2019 ORMOC CITY</p>	<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Signature (Sign inside the box)</p> <p style="text-align: center;"><i>Nov 29, 2022</i></p> <p style="text-align: center;">Date Accomplished</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p style="text-align: center;">Right Thumbmark</p> </div>												
<p>SUBSCRIBED AND SWORN to before me this 27 DEC 2022, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin-top: 10px;"> <p>ATTY. KYSAN C. GUINOCOR VSU Chief Legal Officer</p> <p>Person Administering Oath</p> </div>													



ANGELICA C. ASOY



Right Thumbmark

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: December 2020 – Present
- Position: Laboratory Technician II
- Name of Office/Unit: Department of Soil Science
- Immediate Supervisor: Suzette B. Lina
- Name of Agency/Organization and Location: Visayas State Univesity - Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - **Attended 35th Philippine Chemistry Congress**
 - **Attended webinar on preparation of a Chemical Laboratory Safety Manual: a CATO requirement**
 - **Attended webinar on Training-workshop on Quality Assurance/Quality Control (QA/QC) and Method Verification/Validation**
- Summary of Actual Duties
 - Do soil sample analysis (pH, Organic matter, Phosphorus, PSA, Bulk Density, Lime Requirement, CCE, Potassium)
 - Cleaning the laboratory
 - Keeping of records
 - Facilitate clients
 - Facilitate Instructors in Laboratory Classes
 - Prepare Chemical Solutions and Glassware

- Duration: June 2017 – November 2020
- Position: Science Research Assistant
- Name of Office/Unit: Central Analytical Services Laboratory - PhilRootcrops
- Immediate Supervisor: Cynthia Dolores V. Godoy
- Name of Agency/Organization and Location: Visayas State Univesity - Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - **Was able to analyzed soil, water, and organic samples**
 - **Attended 33rd Philippine Chemistry Congress**
- Summary of Actual Duties
 - Do soil, water, and organic sample analysis
pH, Organic matter, Phosphorus, Nitrogen, Extractable bases and Micronutrient analysis
 - Cleaning the laboratory
 - Keeping of records
 - Facilitate client


ANGELICA C. ASOY

(Signature over Printed Name
of Employee/Applicant)

Date: Nov 29, 2020