



Notice of Salary Adjustment

11-January-2018

**Ms. Geraldine T. Baro**

College Librarian I

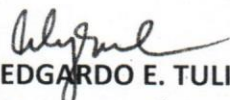
VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 572 dated January 3, 2018 implementing Executive Order No 201, s. 2016, your salary as College Librarian I is hereby adjusted effective January 1, 2018, as follows:

1. Adjusted monthly basic salary effective January 1, 2018, under the new Salary Schedule:  
**SG 13 Step 2** **P 24,510.00**  
(294,120.00) p.a.
2. Actual monthly basic salary as of December 31, 2017  
**SG 13 Step 2** **P 23,517.00**  
(282,204.00)p.a.
3. Monthly salary adjustment effective January 1, 2018 (1-2) **P 993.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

Position Title: College Librarian I

Salary Grade: **13**

Item No. FY 2017 Plantilla of Personnel: CL1- 2-1998

cc: Records, GSIS, PRPEO, Payroll