


PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.		(Do not fill up. For CSC use only)	
I. PERSONAL INFORMATION			
2. SURNAME	MONTEROSO		
FIRST NAME	ELENA	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	ISRAEL		
3. DATE OF BIRTH (mm/dd/yyyy)	11/26/1956	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY, CITY, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Philippines
7. HEIGHT (m)	1.46	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	55		Subdivision/Village Barangay
9. BLOOD TYPE	"A"		BAYBAY CITY LEYTE
10. GSIS ID NO.	56112603285		City/Municipality Province
11. PAG-IBIG ID NO.	1700 0025 5624	18. PERMANENT ADDRESS	6521
12. PHILHEALTH NO.	0000157679		House/Block/Lot No. Street
13. SSS NO.	06 1383937 0		Subdivision/Village Barangay
14. TIN NO.	155 046 871		BAYBAY CITY LEYTE
15. AGENCY EMPLOYEE NO.	V000351	19. TELEPHONE NO.	None
		20. MOBILE NO.	09068974904/09212865489
		21. E-MAIL ADDRESS (if any)	elena.monteroso@vsu.edu.ph/elenamonteroso@ymail.com

II. FAMILY BACKGROUND			
22. SPOUSE'S SURNAME	MONTEROSO	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JOSE	ELI DANIEL I. MONTEROSO	5/24/2000
MIDDLE NAME	PABUHAYA	EDGAR JOSE I. MONTEROSO	11/2/1996
OCCUPATION	COLLEGE PROFESSOR	JONAVILLE I. MONTEROSO	12/10/1980
EMPLOYER/BUSINESS NAME	SOUTHERN LEYTE STATE UNIVERSITY	SHERWIN I. RAMONEDA	4/27/1977
BUSINESS ADDRESS	SOGOD, SOUTHERN LEYTE		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	ISRAEL		
FIRST NAME	CORNELIO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	DERECHO		
25. MOTHER'S MAIDEN NAME			
SURNAME	MORALES		
FIRST NAME	PAULINA		
MIDDLE NAME	RABANOS		
(Continue on separate sheet if necessary)			

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DAMULAN CENTRAL SCHOOL	PRIMARY EDUCATION	1964	1970	GRADUATED	1970	N/A
SECONDARY	BAYBAY HIGH SCHOOL	SECONDARY EDUCATION	1970	1974	GRADUATED	1974	1st honor section 2 class
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BS AGRICULTURE, ECONOMICS major UNCLASSIFIED- Education Subjects	1974	1980	GRADUATED	1980	N/A
GRADUATE STUDIES	VISAYAS STATE COLLEGE OF AGRICULTURE LEYTE/VISAYAS STATE UNIVERSITY	MS AG. EDUCATION- ECONOMICS minor PhD AG.EDUCATION- EXTENSION minor	1987	1995	GRADUATED	1995	N/A
			1995	2008	Earned 21 units	NA	N/A
(Continue on separate sheet if necessary)							

SIGNATURE		DATE	07/08/2019
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#### IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Career Service Professional	80.57%	07/26/1992	TACLOBAN CITY		

(Continue on separate sheet if necessary)

#### V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)&	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2019	Present	SCIENCE RESEARCH SPECIALIST 1	Institute of Strategic Research & Development (ISRDS), Visayas State College of Agriculture ((ViSCA)-Barangay Integrated Development Approach for Nutrition Improvement (BIDANI), VSU	27,166.00	13-7	Permanent	yes
01/01/2018	12/31/2018	SCIENCE RESEARCH SPECIALIST 1	ISRDS, ViSCA-BIDANI, VSU	25,989.00	13-7	Permanent	yes
1/1/2017	12/31/2017	SCIENCE RESEARCH SPECIALIST 1	ISRDS, ViSCA-BIDANI, VSU	24,863.00	13-7	Permanent	yes
07/01/2016	12/31/2016	SCIENCE RESEARCH SPECIALIST 1	ISRDS, ViSCA-BIDANI, VSU	23,786.00	13-7	Permanent	yes
01/01/2016	06/30/2016	SCIENCE RESEARCH SPECIALIST 1	ISRDS, ViSCA-BIDANI, VSU	23,536.00	13-6	Permanent	yes
07/01/2013	12/31/2015	SCIENCE RESEARCH SPECIALIST 1	Office of the Vice President for Research and Extension (OVPRE), ViSCA-BIDANI, VSU	22,529.00	13-6	Permanent	Yes
06/01/2012	06/30/2013	SCIENCE RESEARCH SPECIALIST 1	OVPRE, ViSCA-BIDANI, VSU	22,306.00	13-5	Permanent	Yes
06/01/2011	05/30/2012	SCIENCE RESEARCH SPECIALIST 1	OVPRE, ViSCA-BIDANI, VSU	20,682.00	13-5	Permanent	Yes
06/24/2010	05/31/2011	SCIENCE RESEARCH SPECIALIST 1	OVPRE, ViSCA-BIDANI, VSU	19,058.00	13-5	Permanent	Yes
07/01/2009	06/23/2010	SCIENCE RESEARCH SPECIALIST 1	OVPRE, ViSCA-BIDANI, VSU	17,089.00	13-4	Permanent	Yes
07/01/2008	06/30/2009	SCIENCE RESEARCH SPECIALIST 1	Department of Family and Consumer Sciences (DFCS), ViSCA-BIDANI, VSU	15,424.00	13-4	Permanent	Yes
07/01/2007	06/30/2008	SCIENCE RESEARCH SPECIALIST 1	DFCS, ViSCA-BIDANI, VSU	14,022.00	13-4	Permanent	Yes
06/01/2007	06/30/2007	SCIENCE RESEARCH SPECIALIST 1	DFCS, ViSCA-BIDANI, VSU	12,742.00	13-4	Permanent	Yes
06/01/2004	05/31/2007	SCIENCE RESEARCH SPECIALIST 1	DFCS, ViSCA-BIDANI, VSU	12,436.00	13-3	Permanent	Yes
07/01/2001	05/31/2004	SCIENCE RESEARCH SPECIALIST 1	Department of Agricultural Education and Extension (DAEE), ViSCA-BIDANI, VSU	12,134.00	13-2	Permanent	Yes
06/01/2001	06/30/2001	SCIENCE RESEARCH SPECIALIST 1	DAEE, ViSCA-BIDANI, VSU	11,556.00	13-2	Permanent	Yes
01/01/2000	05/31/2001	SCIENCE RESEARCH SPECIALIST 1	DAEE, ViSCA-BIDANI, VSU	11,273.00	13-1	Permanent	Yes
06/01/1998	12/31/1999	SCIENCE RESEARCH SPECIALIST 1	DAEE, ViSCA-BIDANI, VSU	10,248.00	13-1	Permanent	Yes
11/01/1997	05/31/1998	SCIENCE RESEARCH ASSISTANT	DAEE, ViSCA-BIDANI, VSU	9,680.00	9	Contractual	Yes
01/01/1997	10/31/1997	SCIENCE RESEARCH ASSISTANT	DAEE, ViSCA-BIDANI, VSU	8,274.00	9	Contractual	Yes
01/01/1996	12/31/1996	SCIENCE RESEARCH ASSISTANT	DAEE, ViSCA-BIDANI, VSU	6,866.00	9	Contractual	Yes
01/01/1995	12/31/1995	SCIENCE RESEARCH ASSISTANT	DAEE, ViSCA-BIDANI, VSU	5,600.00	9	Contractual	Yes
07/01/1994	12/31/1994	SCIENCE RESEARCH ASSISTANT	DAEE, ViSCA-BIDANI, LSU	4,460.40	9	Contractual	Yes
05/16/1993	06/30/1994	SCIENCE RESEARCH ASSISTANT	ViSCA Foundation for Agricultural Research and Development (ViFARD), ViSCA-BIDANI, LSU	4,460.40	9	Contractual	no
05/21/1992	05/31/1992	STATISTICIAN AIDE	DAEE, ViSCA	102.27/d	9	Casual	Yes
02/25/1992	05/15/1992	SCIENCE RESEARCH ASSISTANT	FARM, ViFARD, ViSCA	3,500.00	9	Contractual	No
07/16/1991	12/31/1992	SCIENCE RESEARCH ASSISTANT	DAEE, BIDANI, ViFARD, ViSCA	3,500.00	9	Contractual	No
03/15/1991	07/15/1991	RESEARCH ENUMERATOR	DAEE, BIDANI, ViFARD, ViSCA			Contractual	No
03/01/1989	12/31/1990	SITE ECONOMIST	FSDP-EV, DA REGION 8	5,002.00/m		Contractual	Yes
01/01/1988	12/28/1988	RESEARCH AIDE V	FSDP-EV, ViSCA	42.23/d		Casual	Yes
09/01/1988	12/31/1988	RESEARCH AIDE	FSDP-EV, ViSCA	45.55/d		Causal	Yes
07/01/1988	08/31/1988	RESEARCH AIDE V	FSDP-EV, ViSCA	42.23/d		Causal	Yes
01/10/1988	06/30/1988	RESEARCH AIDE V	FSDP-EV, ViSCA	1,167.00/m		Contractual	Yes
07/01/1987	12/31/1987	RESEARCH AIDE	FSDP-EV, ViSCA	1,156.00/m		Contractual	Yes
03/01/1987	06/30/1987	RESEARCH AIDE	FSDP-EV, ViSCA	950.00/d		Contractual	Yes
01/01/1988	02/28/1987	RESEARCH AIDE	FSDP-EV, ViSCA	826.00/m		Contractual	Yes
09/22/1986	12/31/1986	RESEARCH ENUMERATOR	FSDP-EV, ViSCA	30.25/d		Casual	Yes
07/16/1986	09/15/1986	CLERK AIDE	SECURITY OFFICE, ViSCA	18.10/d		Casual	Yes
04/01/1986	05/31/1986	RESEARCH ENUMERATOR	DAEE, ViSCA	27.00/d		Casual	Yes
05/01/1986	03/13/1986	RESEARCH AIDE	FSDP-EV, ViSCA	751.30		Casual	Yes
01/08/1985	04/26/1985	RESEARCH ENUMERATOR	DAEE, ViSCA	27.00/d		Casual	Yes
05/01/1984	12/31/1985	RESEARCH ENUMERATOR	DAEE, ViSCA	21.00/d		Casual	Yes
05/08/1983	09/15/1983	RESEARCH ENUMERATOR	DAEE, ViSCA	25.00/d		Casual	Yes
07/19/1982	03/01/1983	PRIVATE TUTOR	PRIVATE	500.00/m		Casual	No
07/16/1980	08/31/1980	RESEARCH AIDE	ARTS AND LETTERS, ViSCA	594.00		Contractual	Yes
04/21/1980	05/31/1980	RESEARCH AIDE	ARTS AND LETTERS, ViSCA	594.00		Contractual	Yes
06/19/1975	06/02/1980	STUDENT ASSISTANT	ARTS AND LETTERS, ViSCA	1.00/hr		Working student	Yes

(Continue on separate sheet if necessary)

SIGNATURE

ELENA I. MONTEROSO

DATE

07/08/2019

**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
BIDANI MICRO FINANCE FOUNDATION	01/06/2016	Present	2hrs/board meeting	Corporate Secretary/Prepare Minutes of the Board meeting
	1/10/2013	Present	1 hr/month	Incorporator/Credit Supervisor/Facilitate Clients/beneficiaries loan application
CIVIC WELFARE TRAINING SERVICE (CWTS) - NATIONAL SERVICE TRAINING PROGRAM	2003	2004	1 school semester	Taining Staff /Student Coordinator
	2004	2005	1 school semester	Training Staff /Student Coordinator
	2005	2006	1 school semester	Training Staff /Student Coordinator
	2009	2010	1 school semester	Training Staff /Student Coordinator

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

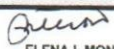
TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Technical; Assistance in Monitoring and Evaluation (TAME) and Monitoring Plan for 2018	12/20/2018		8	Technical	National Nutrition Council (NNC) Region 8
Regional Awarding Ceremony	12/12/2018		8	Management	National Nutrition Council (NNC) Region 8
Seminar Workshop on Barangay Development Planning	08/23/2018	08/25/2018	24	Technical	Institute of Social Research and Development ((SRDS), VSU
Regional Plan of Action for Nutrition Clean-up Workshop	05/18/2018		8	Technical	NNCR8
Regional Plan of Action for Nutrition Clean-up Workshop	04/25/2018		8	Technical	NNCR8
Gender in Extension & Research	04/14/2018		8	Technical	Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay City,
Global Research Partnership Platform Opportunities	03/03/2018		8	Technical	College of Management and Economics (CME), VSU, Visca
TRAIN Law	02/28/2018		4.0	Technical	CME, VSU
Plan Program Implementation Review	02/26/2018	02/27/2018	10	Technical	NNC-R8
Participatory Planning Workshop on Priority Livelihood Programs of the VSU/CAFS-ATI-LGU Project Phase II	02/27/2018		4	Technical	Visayas State University/College of Agriculture Food Security- Agricultural Training Institute -Local Government Unit (VSU/CAFS-ATI-LGU)
Orientation Workshop on Technical Assistance in Monitoring and Evaluation (TAME) and Monitoring Plan for 2018	12/18/2017	12/19/2017	16	Technical	NNC R8
Regional Awarding Ceremony	12/06/2017		8	Managerial	NNC R 8
Regional Launching of the Philippine Plan of Action for Nutrition (PPAN) and Workshop on Reducing Malnutrition Rate by Targeting from 2017-2022 based on 2016 Nutrition Data	12/05/2017		8	Managerial	NNC R8
DSWD and KaLahi -CIDS Regional Call for Paper Presentation and Research Forum with the Theme: Measuring the Gains of Community -Driven Development (CDD) towards Sustainability	12/08/2017		8	Technical	Department of Social Welfare and Development (DSWD) Kalahi- CIDS, Region 8
DSWD Kalahi-CIDSS Research Orientation with the Theme: "Measuring the Gains of Community -Driven Development (CDD) towards Sustainability"	10/12/2017	10/13/2017	16	Tehnical	- do-

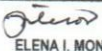
(Continue on separate sheet if necessary)

**VIII. OTHER INFORMATION**

SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Computer literate	Certificate of Appreciation to Elena I. Monteroso, Science Research Specialist, BIDA Coordinator of VSU-BIDANI for her untiring efforts as partner in providing Technical Assistance in Operationalizing the BIDANI Strategy during Sectoral Planning Workshop of the eight (8) Sectoral Committees conducted on December 4,5,6,7,10,11, and December 19, 2018 at Municipal Covered Court, San Vicente (Pob), Macrohon, Southern Leyte	Philippine Extension and Advisory Services Network Inc., Aug. 2015 to present
Development Planning and Management of PPAs	Certificate of Appreciation is awarded to Elena I. Monteroso, for serving as Resource Person and Facilitator in the Seminar Workshop on Barangay Development Planning held on October 23 - 25, 2018 at the Institute of Strategic research and Development Studies, Visayas State University, Baybay City, Leyte.	Regional (R8) Nutrition Committee Technical Working Group, 2014 to present
Dancing, Gardening & Farming	Certificate of Appreciation is awarded to Elena I. Monteroso for imparting her expertise as a speaker in the BIDP/ Planning Workshop held at Function Room, Old Town Hall, Inopacan, Leyte on August 16-17, 2018	Regional (R8) Nutrition Evaluation Team (RNET) Member 2014 to present
Sewer-both hand and machine	Certificate of Appreciation is awarded to Elena I. Monteroso for imparting her expertise as a speaker in the sectoral Planning Workshop on Appropriation and Finance held at the Function Room, Old Town Hall, Inopacan, Leyte on July 31, 2018.	City/Municipal Technical Action Committee/ Nutrition Committee-Baybay & Ormoc City, Hindang, Inopacan Leyte
	Certificate of Appreciation is awarded to Elena I. Monteroso for imparting her expertise as a speaker in the Sectoral Planning Workshop on Committee on Infrastructure, Public Works and Transportation and Communication held at Function Room, Old Town Hall, Inopacan, Leyte on July 30, 2018.	Technical Assistance for Monitoring and Evaluation, ECCD F1K, R8

(Continue on separate sheet if necessary)

<b>SIGNATURE</b>	 ELENA I. MONTEROSO	<b>DATE</b>	07/08/2019
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SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Certificate of Appreciation is awarded to Elena I. Monteroso for imparting her expertise as a speaker in the Sectoral Planning Workshop on Committee on Agriculture, Fisheries, Livelihood, Environment, and natural resources, Trade and Industry held at Function Room, Old Town Hall, Inopacan, Leyte on July 27, 2018.	
	Certificate of Appreciation is awarded to Elena I. Monteroso for imparting her expertise as a speaker in the Sectoral Planning Workshop on Committee on Social Welfare and Development, Children, Youth, Women and Senior Citizen, held at Function Room, Old Town Hall, Inopacan, Leyte on July 25, 2018.	
	Certificate of Appreciation is awarded to Elena I. Monteroso for imparting her expertise as a speaker in the Sectoral Planning Workshop on Committee on Health, Nutrition and Sanitation held at Function Room, Old Town Hall, Inopacan, Leyte on July 24, 2018.	
	Certificate of Appreciation is awarded to Elena I. Monteroso for imparting her expertise as a speaker in the Sectoral Planning Workshop on Committee on Education and Training, held at Function Room, Old Town Hall, Inopacan, Leyte on July 23, 2018.	
	Certificate of Appreciation is awarded to Elena I. Monteroso for imparting her expertise to the Sectoral and Functional Committee Members in the Inopacan Municipal Technical Action Committee Reinforcement Training on the Mechanics of Operationalizing BIDANI as a Development Strategy in Local Governance of Inopacan, Leyte held at Inopacan, at Function Hall, New Town Hall on July 9, 2018	
	Certificate of Appreciation to Elena I. Monteroso for her involvement as Organizer in the Participatory Planning Workshop on Priority Livelihood Programs of the VSU/CAFS-ATI-LGU Project Phase II" held on February 27, 2018 at Baybay City Women's Center Barangay Cogon, Baybay City.	
	Certificate of Recognition is awarded to Elena I. Monteroso for being the Third Place of Best paper for Category B (Graduate) during the 1st d Department of Social Welfare and Development and Kalahi CIGDS Regional Call for paper with the theme: Measuring the Gains of Community-Driven Development towards Sustainability. Given this 8th day of December 2017 in Tacloban City.	
	Certificate of Presentation as Presenter of the Paper Barangay Integrated Development Approach for Nutrition Improvement (BIDANI): A Strategy/Delivery Mechanism to Accelerate Rural and Urban Development. 2017 Agriculture Fisheries, Forestry and Natural Resources (AFFNR) Extension Symposium Held on October 3-4, 2017 at Crown Legacy Hotel, Baguio	
	Plaque of Appreciation whose valuable & tireless sharing of her time and knowledge as lecturer/moderator greatly contributed to the success of the Hilongos Municipal technical Committee (HMTAC) Strategic Sectoral Planning-Workshop held last April 4-6, 2017, Hilongos, Leyte	
	Trainer and Partner in promoting participation of municipal line agencies /different stakeholders in enhancing capacity of Barangay Development Council/Sectoral Functional Committees of Brgy. Sta. Cruz, Macarhon So. Leyte in Planning and Management of Development PPAs Using the BIDANI Strategy. Dec. 10, 2014	
	Awards of recognition for unselfish and outstanding contributions in the Formulation of Barangay Integrated Development Plan 2012-2014, and in providing technical expertise to the 110 barangays of Ormoc City, Liga ng mga barangay, Ormoc City Chapter, September 23, 2013.	
	Cooperating Extensionist of Intern Student of the Department of Community Development Education DCDE 1st Semester 2011-2012, VSU, Visca Baybay City, Leyte	
	Coordinator CWTS Team Cheerfulness & Team Industry, CWTS- NSTP, VSU, CY 2009-2010 -Most Outstanding Student Community Service Project implemented in Brgy. Candadam, Cogon, Guadalupe and Patag.	
	Certificate of Recognition as Coordinator of Civic Welfare Training Service (CWTS), NSTP, VSU, Visca Baybay City, Leyte CY 2003-2004, 2004-2005, 2005-2006, 2006-2007, 2009-2010	
	Awards of appreciation in grateful acknowledgement and sincere appreciation for its partnership and support to the endeavors of Hayag Family Development Center by Conducting Business Management & Development Resources Mobilization Training. Given the 17th day of July 2009 at CCF Dream Village, Brgy. San Isidro, Ormoc City, Leyte Philippines.	
	Awards of Recognition for her commitment and active involvement in the Nutrition Program of the Municipality of Hindang, Leyte Given this 31st day of July 2008 at Hindang, Leyte Philippines	
	Certificate of Recognition as one of the researchers of the paper entitled "BIDANI as a Development Strategy for Local Governance" which was chosen as Best R and D Project (Development Category) during the 19th Regional Research and Development /Extension (RDE) Symposium on May 24-25, 2007.	
	Awards in recognition and appreciation of her genuine commitment and wholehearted support to the Realization of the goals of the Farming Systems Development Project-Eastern Visayas (FSDP-EV). Given this 27th day of September, 1990.	
	Awards of appreciation for recognition of invaluable services rendered to FCIC-OSF "Handog Puso Outreach Program"	
<b>SIGNATURE</b>	 ELENA I. MONTEROSO	<b>DATE</b> 07/08/2019

# **VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2017 Agriculture, Fisheries, Forestry, Natural Resources (AFFNR) Extension Symposium	10/03/2017	10/04/2017	16	Technical	Philippine Extension and Advisory Service Network Inc (PhilEsnNet), Crown Legacy Hotel, Baguio City, Philippine Ext
	Workshop in Preparation for CHED-ISA Evaluation	09/25/2017	09/26/2017	24	Managerial	Center of Continuing Education (CCE), Visayas State University, Visca, Baybay City
	TESDA Opportunities at VSU	05/19/2017	05/20/2017	8	Technical	VSU Alumni Association Inc.
	Symposium on "The Power of Herbs and Medicinal Plants"					
	Local Development Investment Program (LDIP) Formulation Workshop	02/08/2017	02/10/2017	24	Managerial	Local Government Unit (LGU) Baybay City, Leyte
	Preliminary workshop on Comprehensive Development Plan FY 2017-2022 and Executive Legislative Agenda 2017-2019	1/8/2017		8	Technical	Local Government Unit (LGU) Macrohon, Southern Leyte
	Local Development Investment Program (LDIP) Formulation-Workshop	12/08/2016	12/14/2016	16.0	Managerial	Department of Interior of Local Government (DILG) - LGU, Baybay, City/Oriental Hotels & Resorts, Palo,
	Comprehensive Development Planning (CDP) Workshop and Executive-Legislative Agenda (ELA) Formulation Workshop	10/12/2016	10/14/2016	24	Managerial	Sabin Hotel, Ormoc City/LGU, Baybay City, Leyte
	Training-Workshop on DOST PINOY Modules Malnutrition Reduction Program	08/23/16	08/24/16	16	Managerial	FNRI- DOST, R8 & LGU, Baybay City
	Supervisor Training for Household Survey on Land use Planning and Disaster Risk Management in the Philippines	07/28-30/16	08/01-06/16	72	Managerial	German Institute for Development Evaluation & ISRDS, VSU, Visca, Baybay City, Leyte
	Capacity Development on CSO Participation in the Open Government	07/12/16	07/13/16	16	Managerial	INCITEGov, USAID-FPI, Bantay Kita Inc., Action for Economic Reforms,
	Meeting of the members of the BIDANI Network Program	06/13/2016		8	Managerial	UPLB, Los Banos, Laguna
	Forum on Mainstreaming Gender in Higher Education institutions in Region VIII: Opportunities and Challenges	06/16/16	06/17/16	16	Managerial	Commission on Higher Education, VSU, Visca, Baybay City, Leyte
	Gender Sensitivity Training and Anti-Sexual Harassment Orientation	05/5/16		8	Managerial	Institute of Strategic Research and Development Studies (ISRDS), VSU, Visca Baybay City, Leyte
	Catalyzing Development of Rural Communities: Ratification of the National Extension Agenda and Programs (NEAP and	02/29/16	03/01/16	16	Managerial	DA,ATI-RTC 8 & VSU, Visca, Baybay City, Leyte
	Spurring Development: Planning AFE Strategically (AFP Regional Strategic Planning for 2017 to 2022)	04/27/2015	04/30/2015	32	Managerial	DA,ATI-RTC 8 & VSU, Visca, Baybay City, Leyte
	Training of Trainers on Barangay Integrated Development Approach for Nutrition Improvement (BIDANI)	10/21/2013	10/25/2013	40	Managerial	College of Human Ecology Research and Extension Center, UPLB
	Seminar on Agricultural and Rural Development in the Philippines and Indonesia: Some Lessons for the Future	08/01/2013	/ /	2	Managerial	VSU, Visca, Baybay City, Leyte
	Energy Efficiency and Conservation Seminar	03/13/2013		8	Technical	Department of Energy, Philippine Efficiency Project
	Training on Desktop Publishing	01/28/2013	04/30/2013	24	Technical	OVPRE, VSU, Visca, Baybay, City
	Training on Telling Stories Through Pictures (Photograph) Series 1	11/28/2012	11/29/2013	16	Technical	OVPRE, VSU, Visca, Baybay, City
	Focus Group Discussion Development of New Nutrition Monitoring and Evaluation Protocol	05/10/2012	/ /	8	Technical	Institute for Governance and Rural Development, UPLB
	BIDANI Network SUCs Conference	04/13/2011	04/15/2011	24	Managerial	BIDANI, Institute of Human Nutrition and Food, College of Human Ecology, UPLB
	Agribusiness and Management Skills for LGUs & SUCs	11/30/2010	12/03/2010	32	Managerial	Development Center for Asia Africa Pacific (DCAAP)/DA-ATI
	City Nutrition Committee (CNC) Strategic Planning Workshop	3/15/2010	3/16/2010	16.0	Managerial	City Nutrition Council (CNC), Baybay, City, Leyte
	Total Quality Management Training Among Administrative Personnel	11/13/2009	11/14/2009	16.0	Managerial	VSU, Visca, Baybay City, Leyte VSU,
	International Conference on People's Participation and Community Development	8/6/2009	8/7/2009	16.0	Managerial	ISRDS, VSU, Visca Baybay City, Leyte
	Seminar Workshop on Leadership and Ethics in Research & Extension Management	10/15/2009		10.0	Managerial	VSU, Visca, Baybay City, Leyte
	Project Design and Management Workshop	6/4/2009	6/5/2009	16.0	Managerial	College of Education, VSU
	Extension Planning-Workshop	3/3/2008	3/4/2008	16.0	Managerial	OVPRE, VSU, Visca, Baybay, City
	Training of Trainers on Barangay Management Information System	9/27/2007	9/29/2007	40.0	Managerial	UPLB-BIDANI, College Laguna
	City Nutrition Council (CNC) Planning Seminar Workshop	8/15/2007		8.0	Technical	CNC, Baybay City, Leyte
	Regional Research and Development/ Extension (RDE) Symposium	5/24/2007	5/25/2007	4.0	Managerial	RRDEN-A/F & Visayas Consortium for Agriculture and Resources Program
	Training of Trainers' on Development Planning	8/6/2006	8/10/2006	40.0	Technical	ISRDS, VSU, Visca & CPAG (an NGO)
	2003 Extension In-house Review	2/21/2003		4.0	Managerial	Leyte State University (LSU), Visca, Baybay, Leyte
	Training on the Development of Audiovisual Aids for Classroom Use	10/11/2002		8	Technical	Multi-Media Dev. Com., LSU, Visca
	24th BIDANI Network Director's Conference	11/21/2002	11/22/2002	16	Managerial	UPLB-BIDANI Network, College, Laguna
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SIGNATURE		ELENA I. MONTEROSO		DATE		
				07/08/2019		

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (month/day/year)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	19th BIDANI Network Project Directors Conference	04/15/1999	04/17/1999	24	Managerial	UPLB-BIDANI Network, College, Laguna
	Training on Data Management and Analysis	04/22/1998	04/24/1998	24	Managerial	UPLB-BIDANI Network, College, Laguna
	Training on Pre-evaluation Survey for Supervisor	10/13/1998	10/17/1998	40	Supervisory	UPLB-BIDANI Network, College, Laguna
	VisCO Pre-Membership Seminar	11/21/1997		8	Membership	VISCO, VISCA
	Evaluation of BIDANI Impact Pre-Evaluation Survey Training of Enumerators	9/20/97 10/12/1997	9/22/1997 10/16/1997	40	Technical	UPLB-BIDANI Network, College Laguna
	Workshop on Monitoring and Evaluation of BIDANI Network	4/7/1997	4/11/1997	40	Supervisory	UPLB-BIDANI Network, College Laguna
	Year-end workshop on the Streetfoods for Improved Nutrition Project	1/9/1997	01/11/1997	24	Mmanagerial	UPLB-BIDANI Network, College Laguna
	BIDANI Network MIS Workshop	7/17/1996	7/19/1996	24	Managerial	UPLB-BIDANI Network, College Laguna
	Mid-year Workshop on the Streetfoods for Improved Nutrition	1/10/1996	1/12/1996	24	Managerial	UPLB-BIDANI Network, College Laguna
	DA 10th Annual In-house Research Review and 5th Regional Research and Planning Workshop	5/6/1990	5/10/1990	40.0	Managerial	Department of Agriculture (DA) ,Regional Office
	Improved Husbandry Practices for Goat and Sheep	8/20/1990	8/22/1990	24.0	Technical	Farming Systems Development Project Eastern Visayas (FSDP-EV), DA, Regional Office
	Farmers Training on Contour Farming	11/8/1989	11/9/1989	24.0	Technical	(SRMU), Bontoc, Southern Leyte, DA, Region 8
	Farming System Research and Extension (FSR/E)	5/15/1989	6/9/1989	192.0	Managerial	FSDP-EV, DA, Regional Office & VisCA
	On-Farm Experimentation	4/12/1989	4/18/1989	48	Managerial	FSDP-EV, DA, Regional Office
	Orientation Seminar on Farming Systems Research and Extension (FSR/E)	7/8/1985	7/9/1985	16.0	Managerial	FSDP-EV, VisCA, Baybay, Leyte
	Pre-membership Education Program Requires by PD 175 as implemented by Letter of Implementation No. 23	7/1/1976		8.0	Membership	VisCA, Baybay, Leyte

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
**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED SERVED AS RESOURCE PERSONS/FACILITATORS/ COORDINATOR ( start from the most recent training)**

30. TITLE OF TRAINING/SEMINAR/ CONFERENCE /WORKSHOP ( write in full)	INCLUSIVE DATES OF ATTENDANTS (mm/dd/yyyy)		NO. OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY
	From	To			
Sectoral Planning Workshop	12/ 4 – 7/ 2018	12/ 10-11,19/ 2018			LGU Macrohon, Southern, Leyte
Orientation/Reorientation Seminar on BIDANI	11/ 26/ 2018		8		VSU-Tolosa, Campus, Tolosa, Leyte
Trainers Training on the Mechanics on the Mechanics in Operationalizing the BIDANI as A Development Strategy in Program Planning and Management of PPAs Local Governance	11/ 16/ 2018		8		LGU Macrohon, Southern, Leyte
SUC Trainers Training in operationalizing BIDANI strategy at LGU Isabel	8/31/2018		8	Technical	VSU-Isabel Campus
Training Workshop on Barangay Profiling using BMIS for Completion of BIDP	08/22/2018		8	Technical	LGU, Inopacan, Leyte
Formulation of Barangay Integrated Development Plan (BIDP) Approach /Comprehensive Multi-Sectoral Development Plan (CMsDP)	08/16/2018	08/17/2018	16	Technical	LGU Inopacan, Leyte
BIDANI Workshop Sectoral Planning :Education and Training; Health, Nutrition and Sanitation; Social Welfare and Development; Youth and Sports Development; Peace and Order, Justice and Disaster Risk Reduction and Management; Agriculture, Fisheries, livelihood and Natural Resources, Trade and Industry; Infrastructure, Public Works and Transportation and Communication, and Appropriation and Finance	07/23- 27/2018	07/30- 31/2018	64	Technical	LGU Inopacan, Leyte
MTAC Reinforcement Training on the Mechanics of Operationalizing BIDANI as a Development Strategy in Local Governance of Inopacan, Leyte	07/09/2018		8	Management	LGU Inopacan, Leyte
SUC Trainers Training in operationalizing BIDANI in SUC and strategy at LGU	06/19/2018		8	Management	VSU-Isabel Campus
	01/25/2018		8		
Municipal Technical Action Committee (MTAC) Trainers Training in operationalizing BIDANI strategy	04/18/2018	04/20/2018	24	Management	LGU Macrohon, So. Leyte
Participatory Planning Workshop on Priority Livelihood Programs of VSU/CAFS- ATI- LGU Project.	02/27, 2018		2	Technical	VSU-CAFS-ATI-LGU
BIDANI Orientation Seminar	11/27/2017		2	Technical	VSU/BDANI & Ormoc City
	04/25/2017		8	Managerial	VSU-Isabel, Leyte
	02/23/2017		2	Technical	LGU Mahaplag, Leyte
Trainers Training on BIDANI as SUCs Extension /Program/Project/tool and as a Development Strategy in Local Governance	10/25/2017	10/26/2017	16	Management	VSU- Isabel Leyte
Sectoral Planning Workshop of eight (8) LGUS thematic areas of concern using the BIANI strategy including Health, Nutrition & Sanitation, Social Welfare and Development (Family, children, Youth, Women and Senior Citizen & PWD , youth and Sports Development; Agriculture and Fisheries, Environment and Natural Resources, Trade and Industry and Tourism Management; Infrastructure, Public works and Highways Appropriation and Finance , and Peace and Order.	07/18-21	07/24-26	56	Technical	LGU Inopacan, Leyte
Workshop on the Formulation of the Integrated Development Plans (MIDP) Comprehensive Multi-sect oral Development Plan (CMsDP)	07/ 22/2017	07/23/2017	16	Technical	LGU Hilongos, Leyte
Seminar Workshop on Barangay Development Planning Using the BIDANI strategy	06/22/2017	06/23/2017	16	Management	LGU Sta. Cruz, Macrohon So. Leyte
Reinforcement Training on the process/mechanics in operationalizing BIDANI strategy in program planning and management of PPAs	06/20/2017		8	Management	LGU Inopacan, Leyte
Workshop on the Formulation of Municipal Sect oral Development Plan	04/04/2017 05/18/2018	04/06/2017	32	Technical	LGU Hilongos , Leyte
Local Nutrition Planning	01/18/2017 02/24/2017		16	Technical	LGU Abuyog, Leyte
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SIGNATURE	ELENA I. MONTEROSO		DATE	07/05/2019	

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED SERVED AS RESOURCE PERSONS/FACILITATORS/ COORDINATOR** (start from the most recent training)

TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANTS (mm/dd/yyyy)		NO. OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	SPONSORED BY CONDUCTED/
	From	To			
Barangay Management Information System (BMIS) Community Survey	02/15/2017	02/16/2017	32	Technical/ Capacity Development	LGU, Macohon So. Leyte in Partnership with VSU-BIDANI
Local Nutrition Planning	11/8/2016	11/11/2016	32	Technical/ Capacity Development	Abuyog, Leyte Department of Health(DOH)- National Nutrition Council (NNC)-R8
Local Nutrition Planning	10/26/2016	10/28/2016	24	Managerial/ Capacity Development	Hilongos, Leyte, DOH-NNC-8,
Local Nutrition Planning	01/10/2016	10/12/2016	16		Mahaplag, Leyte, DOH-NNC-8
Barangay Development Plan Formulation Workshop/Writeshop Using the BIDANI Strategy and General Orientation on BUB of 20 Brgys.	03/08/2016	03/11/2016	32	Managerial /Capacity Development	LGU, Inopacan, Leyte Function Hall
Sect oral Planning in the Fifty One (51) Barangays that would capacitate Barangay in Planning and Management	03/12/2016	03/14-18, 21, 23, 2016	64	Managerial /Capacity Development	LGU of Hilongos, Leyte
Enhancing Agricultural Productivity in the City of Baybay Using the BIDANI Strategy: Academe-ATI-LGU Partnership in Testing Extension Modalities held on November 24, 2015 at ATI R8 VSU, Baybay City, Leyte	11/24/2015		8	Managerial /Capacity Development	Visayas State Universities-College of Agriculture and Food Science-BIDANI Agricultural Training Institute (VSU-CAFS-ATI8-LGU, Baybay City)
Partners Initial Conference on the Project Enhancing Agricultural Productivity in the City of Baybay Using the BIDANI Strategy: Academe-ATI-LGU-Partnership in Testing Extension Modalities	11/20/2015		8	Managerial /Capacity Development	Visayas State Universities-College of Agriculture and Food Science - Agricultural Training Institute (VSU-CAFS-ATI8)
Sect oral Planning & Barangay Integrated Development Plan (BIDP)/Comprehensive Multi-Sect oral Development Plan (CMDP) Formulation-Workshop	10/01/2015	10/02/2015	16	Managerial/C apacity Development	Brgy. Alegria, Ormoc City, Leyte
Training on the Formulation of Barangay Nutrition Action Plan (BNAP) and Participative Nutrition Enhancement Approach (PNEA)	9/21/2015	9/22/2015	16	Managerial/ Capacity Development	World Vision Development Foundation, Inc. Ritz Tower de, Leyte Tacloban City
Orientation Seminar of BIDANI	8/19/2015		8	Advocacy/ linkage	Eastern Visayas State University (EVSU), Tacloban City
Trainer's Training on BIDANI as SUCs Extension program/Project/Tool and as a Development Strategy in Local Governance	5/25/2015	5/27/2015	24	Managerial Capacity Development	Palompon Institute Technology (PIT) Campus, Palompon, Leyte
Local Nutrition Planning Workshop	2/3/2015	2/6/2015	32	Managerial/C apacity Development	National Nutrition Council (NNC) Region 8 in coordination with Provincial Nutrition Council (PNC), Ormoc City
Local Nutrition Planning Workshop	11/11/2014	11/14/2014	32	do	-do_
Regional Nutrition Strategic Planning-Workshop	11/27/2014		8	Managerial /Capacity Development	National Nutrition Council (NNC), Region VIII
Trainers Training on BIDANI as SUCs Extension Program/Project/Tool and as a Development Strategy in Local Governance	5/03/2014	5/04/2014	16	Managerial/ Capacity Development	Southern Leyte State University-San Juan, San Juan, So. Leyte
	6/10/2014	6/11/2014	16	Managerial/C apacity Development	Southern Leyte State University-Hinunanagn, Hinunangan, So. Leyte
Training on NUTRIPAK Making	1/24/2013	1/25/2015	16	Managerial/C apacity Development	Brgy. Sta Cruz, Macohon So. Leyte
Consultative Planning-Workshop on Operationalizing BIDANI as an Extension Program/Project/Tool of the State Universities and Colleges (SUCs)	10/22/2012	10/24/2012	24	Managerial/C apacity Development	Visayas State University (VSU)- BIDANI
Training on Barangay Management Information System	10/16/2012	10/18/2012	24	Managerial/C apacity Development	Visayas State University (VSU)- BIDANI

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	ELENA I. MONTEROSO		

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED SERVED AS  
RESOURCE PERSONS/FACILITATORS/ COORDINATOR.**

*(start from the most recent training)*

TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANTS (mm/dd/yyyy)		NO. OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc	CONDUCTED/ SPONSORED BY
	From	To			
Planning-Workshop in the formulation of Barangay Integrated Development Plan (BIDP)/ Comprehensive Development Plan- AIP/BNAP /BCPC/DRRM.	08/7-8, 2012	160	160	Managerial/Ca pacity Development	Liga Ng. Mga Barangay coordination with City Government of Ormoc City DILG and VSU- BIDANI
	04/24/2012	32	32	Managerial/Ca pacity Development	LIGA Ng Barangay Ormoc City in partnership with DILG & HAYAG-CCF (NGO), Ormoc City & VSU-BIDANI
	10/25-26, 2011	32	32	Managerial/Ca pacity Development	LIGA Ng Barangay Ormoc City in partnership with DILG & NorWELEDEPAI (NGO), Ormoc City & VSU-BIDANI
Planning-Workshop in the formulation of Barangay Integrated Development Plan (BIDP)/ Comprehensive Development Plan- AIP/BNAP /BCPC/DRRM.	03/20-24/2012	64	64	Managerial/Ca pacity Development	MTAC, Hindang, Leyte in partnership with VSU- BIDANI
Sectoral Planning -Workshop	5/4/2012		8	Managerial/ Capacity Development	City Technical Action Committee (CTAC) Core group on Youth and Sports Development Baybay City in partnership with VSU-BIDANI
	2/28/2012		8	Managerial/ Capacity Development	CTAC Core group in Education, Baybay City in partnership with VSU-BIDAN
	3/1/2012		8	Managerial/ Capacity Development	MTAC Core group in Agriculture, Matalom, Leyte in partnership with VSU-BIDANI
	3/7/2012		8	Managerial/ Capacity Development	CTAC Core group in Social Services, Women, Children and Senior Citizens, Baybay City in partnership with VSU-BIDANI
	10/4/2011		8	Managerial/ Capacity Development	CTAC Core group in Health, Nutrition and Sanitation, Baybay City in partnership with VSU- BIDANI
	7/8-2011		8	Managerial/ Capacity Development	CTAC Core group in Agriculture, Environment and Natural Resources Trade and Industry, Baybay City, Leyte in partnership with VSU- BIDANI
	2/7-8/ 2011	6/3,7-9, 13-4, 18, 21/ 2011	80	Managerial/ Capacity Development	Liga Ng. Barangay, Ormoc City in partnership with VSU-BIDANI
	4/20/2011		8	Managerial/ Capacity Development	MNC, Merida, Leyte in partnership with VSU- BIDANI
Sectoral Planning -Workshop and Formulation of BIDP.	3/15	3/16,23, 2011	24	Managerial/ Capacity Development	MTAC, Tolosa LGU, Tolosa, Leyte in partnership with VSU-BIDANI
Training of Trainers on the Operationalization of BIDANI as an Extension Program/Project/ Tool of VSU-Villaba Campus	11/09/2010	11/11/10	24	do	VSU-BIDANI
BIDANI Complementation on Governance Laws and Programs	5/27/2010	5/28/2010	4	Advocacy /linkage	NSU, Naval, Biliran
Sectoral /Functional Committee Development Planning-workshop	3/22/2010	4/23/2010	8	Partnership/C apacity Development	BIDANI-VSU Main partnership with LGU, Merida, Leyte
Civic Welfare Training Service (CWTS) under the National Service Training Program (Training Staff /Coordinator)	2003-2004 2004-2005 2005-2006	2009-2010 2006-2007	5 School year/ semester	Technical/ Capacity Development	NSTP-CWTS, VSU, Visca, Baybay City, Leyte
Training of Trainers on Barangay Management Information System (BMIS)	4/29/2010 4/27/2010 4/22/2010 4/20/2010 3/24/2010 3/17/2010 2/17/2010 2/5/2010	4/29/2010 4/28/2010 4/23/2010 4/21/2010 3/25/2010 3/18/2010 2/19/2010 2/6/2010	120	Managerial/ Capacity Development	BIDANI-VSU Main partnership with LGU, Ormoc City
Reinforcement Training on the Operationalization of BIDANI as Extension Project of VSU-Tolosa Campus	4/12/2010		8	Managerial/ Capacity Development	BIDANI-VSU Main partnership with -VSU Tolosa Campus

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*Elena I. Monteroso*  
**ELENA I. MONTEROSO**

**DATE**

*07/08/2019*

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED SERVED AS RESOURCE PERSONS/FACILITATORS/ COORDINATOR (start from the most recent training)**

TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) ( write in full)	INCLUSIVE DATES OF ATTENDANTS (mm/dd/yyyy)		NO. OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc	CONDUCTED/ SPONSORED BY
	From	To			
Development Planning (Planning & Implementing Extension Program)	3/2/2010		3	Managerial/ Capacity Development	College of Education, Department of Community Development and Extension (DCDE), VSU, Visca
Training of Trainer's (TOT)on Sectoral Planning Seminar-Workshop for Brgy Governance	11/27/2009		8	Managerial Capacity Development t	BIDANI-VSU Main in partnership with -VSU Tolosa Campus & Tolosa LGU
Orientation and Team Building Training-Seminar for Members of the Barangay Development Council and Sectoral Committees	11/18/2009		4	Technical	ISRDS, VSU, Visca, Baybay, Leyte
Training Workshop on Strengthening Capability of Nutrition Advocates in Rehabilitating Malnourished Children (The PDNR Approach "Sagip Bata"	09/29/2009		8	Technical /Capacity Development	BIDANI-VSU Main in partnership with LGU of Ormoc City
Training Workshop on Strengthening Capability of Barangay Nutrition Committees (BNCs ) in Planning and Managing Nutrition Program	09/24/2009 09/28/2010	9/25/2009	16 8	Managerial /Capacity Development	BIDANI-VSU Main in partnership with LGU of Ormoc City
Training of Trainers on Barangay Management Information System (BMIS)	09/22/2009	09/23/2009	16	Managerial/ Capacity Development	BIDANI-VSU Main in partnership with LGU of Baybay City, Leyte
Business Management & Development Resource Mobilization Training	07/17/2009		8	Managerial/ Capacity Development	HAYAG Family Development Center Affiliated with Child Fund Philippines Ormoc City
Training Workshop on Strengthening Capability of Nutrition Advocates in Rehabilitating Malnourished Children (The PDNR Approach "Sagip Bata"	05/13/2009 01/28/2009		8 8	Managerial/ Capacity Development	BIDANI-VSU Main in partnership with LGU of Baybay City, Leyte
Training of Trainer's (TOT)on Barangay Management Information System (BMIS) Software	11/25/2008	11/27/2008	24	Managerial/ Capacity Development	BIDANI-VSU Main in partnership with - VSU Tolosa Campus & Tolosa LGU
Training of Trainer's (TOT) on BMIS Software	10/27/2008	10/28/2008	16	Managerial/ Capacity Development	BIDANI-VSU Main
BMIS Data Encoding Training	10/15/2008		8	Managerial /Capacity Development	VSU-BIDANI & Hindang, LGU
Training of Trainer's on the Operationalization of BIDANI as a Development Strategy in Local Governance	10/02/2008	10/03/2008	16	Managerial /Capacity Development	VSU-BIDANI & VSU-Tolosa Campus, Visca, Baybay City
Training Workshop on Strengthening Capability of Nutrition- In - Development Advocates in Rehabilitating Malnourished Children: The PDNR Approach	09/29/2008		8	Managerial/ Capacity Development	VSU-BIDANI, Visca & CNC Ormoc City
Training of Trainer's on the Operationalization of BIDANI as a Development Strategy in Local Governance	08/13/2008	08/14/2008	16	Managerial /Capacity Development	VSU-BIDANI, Visca, in partnership with VSU-Tolosa Campus & Tolosa LGU
Sectoral Planning Seminar Workshop	8/27-28, 2008	9/2- 4, 9,11,2008	56	Managerial/ Capacity Development	MTAC, Matalom, Leyte in partnership with VSU-BIDANI
	7/3- 4, 8,11, 2008	7/15- 18/2008	56	Managerial/ Capacity Development	MTAC, Hilongos, Leyte in partnership with VSU-BIDANI

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**ELENA I. MONTEROSO**

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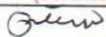
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**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED SERVED AS RESOURCE PERSONS/FACILITATORS/ COORDINATOR (start from the most recent training)**

TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS ( write in full)	INCLUSIVE DATES OF ATTENDANTS (mm/dd/yyyy)		NO. OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc	CONDUCTED/ SPONSORED BY
	From	To			
Training on BMIS Data Collection	04/28, 2008	05/05,2008	16	Managerial /Capacity Development	MTAC, Bato, Leyte & VSU-BIDANI
Training Workshop on Formulation of Barangay Nutrition Action Plan.	02/26, 2008	02/28/2008	24	Managerial /Capacity Development	VSU-BIDANI in partnership with CNC, Ormoc City
Municipal Nutrition Quiz Bee	07/26/2006		4	Technical	Municipal Nutrition Council (MNC), Baybay, Leyte
BIDANI strategy Training Workshop and BMIS-PDNR Orientation	11/24/2006	11/29/2006	16	Managerial/ Capacity Development	VSU-Isabel campus and LGU, Isabel, Leyte
Training Workshop on Strengthening Capability of Nutrition- In - Development Advocates in Rehabilitating Malnourished Children: The PDNR Approach	05/23/03		8	Technical Capacity Development	Municipal Nutrition Council (MNC) , Albuera, Leyte
	07/25 /02	07/26/02	16		LSU-BIDANI, Visca, Baybay, Leyte
BIDANI Regional Conference	02/16/01		8	Technical Capacity Development	UPLB-BIDANI & LSU-BIDANI
Reinforcement Training and Action Planning for State Colleges and CHED Supervised Institutions	02/24/00	02/25/00	16	Technical Capacity Development	LSU-(Visca)BIDANI
Review/Planning Meeting/Workshop of VISCA-BIDANI Satellite SUCs	12/13/98		8	Technical Capacity Development	-do-
Initial training for Program Planning and Implementing committee	07/01/98	07/02/98	16	Technical Capacity Development	Albuera, Leyte/LSU (Visca)-BIDANI
Review/Planning Workshop	06/26/98		8	Technical Capacity Development	LSU (Visca)-BIDANI
BIDANI Initial Training	06/25/98		8	Technical Capacity Development	Albuera, Leyte/LSU (Visca)-BIDANI
Barangay Management Information System (BMIS) Training	10/23/97	-	8	Technical Capacity Development	NIT, Biliran/LSU (Visca)-BIDANI
	09/02/97	-	8		-do-
	07/17/97	-	8		LSU (Visca)-BIDANI
	07/10/97	07/11/97	16		Albuera, Leyte/LSU-BIDANI
	06/19/97	06/24/97	16		Hilongos, Leyte/LSU-BIDANI
	06/07/97	-	8		-do-
	05/20/97	-	8		Visca-BIDANI
	03/10/97	-	8		Inopacan, Leyte/Visca-BIDANI
	12/10/96	12/11/96	16		LSU (Visca)-BIDANI
	09/20/96	09/21/96	16		Plaridel, Baybay Visca-BIDANI
BIDANI Training of Trainers for Satellite SUCs and CHED Supervised Schools	02/03/97	02/07/97	40	Managerial/ Capacity Development	Visca-BIDANI
Training-Workshop on Philippine Plan of Action for Nutrition(PPAN) and Participatory Nutrition Rehabilitation (PDNR)	04/28/97	04/29/97	16	Managerial/ Technical	Visca-BIDANI
	07/18/96	07/19/96	16		
	0522/95	05/23/95	16		
	02/21/95	02/23/95	16		
Training-Workshop on Philippine Plan of Action for Nutrition(PPAN) and Participatory Nutrition Rehabilitation (PDNR)	04/28/97	04/29/97	16	Managerial/ Technical	Visca-BIDANI
	07/18/96	07/19/96	16		
	0522/95	05/23/95	16		
	02/21/95	02/23/95	16		
Presentation of BIDANI Concept	06/29/96		8	Advocacy/ Linkaging	Hilongos, Leyte/ VISCA-BIDANI
	12/15/96		8		
Orientation Workshop in the Operationalization of BIDANI Strategy	11/27/96		8	Advocacy/ Linkaging	VISCA-BIDANI
Barangay Integrated Development Workers (BIDWs) Training	9/18/96	9/20/96	24	Technical/ Capacity Development	VISCA-BIDANI

(Continue on separate sheet if necessary)

**SIGNATURE**

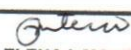
  
ELENA I. MONTEROSO

**DATE**

07/08/2019

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED SERVED AS  
RESOURCE PERSONS/FACILITATORS/ COORDINATOR (start from the most recent training)

TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS ( write in full )	INCLUSIVE DATES OF ATTENDANTS (mm/dd/yyyy)		NO. OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc	CONDUCTED/ SPONSORED BY
	From	To			
Re-orientation seminar on BIDANI Concept	08/29/96		8	Advocacy/ Linkaging	ViSCA-BIDANI
Orientation Seminar on Planning and Management of Streetfoods Projects	02/26/96		8	Managerial	ViSCA-BIDANI
Training of Trainer's on the Mechanics of BIDANI Implementation.	10/15/95	10/19/95	40	Managerial/ Capacity Development	Tomas Oppus Normal College (TONC), Tomas Oppus Southern Leyte ViSCA-BIDANI. Baybay, Leyte/ BIDANI -NIT, Naval Biliran/ ViSCA-BIDANI
	05/22/95	05/26/95	40		
	03/13/95	03/17/95	40		
Improving the Quality and Safety of Street foods	12/28/94	12/29/94	16	Technical/ Capacity Development	ViSCA-BIDAN
	08/31/94	09/2/94	16		
Farming Systems Research and Extension (FSR/E) Mobile training	07/28/90	07/31/90	32	Technical/ Capacity Development	Malitbog, So. Leyte/FSDP-EV, Department of Agriculture (DA) Malitbog, So. Leyte/FSDP-EV, DA, R8
	11/23/90	11/28/90	48		
	12/04/90	12/10/90	56		
Improving the Quality and Safety of Streetfoods	12/28/94	12/29/94	16	Technical/ Capacity Development	ViSCA-BIDANI
	08/31/94	09/2/94	16		
Farmers Training on Contour Farming	08/28/90	08/31/98	32	Technical/ Capacity Development	Malitbog, So. Leyte/FSDP-EV, DA, R8
Nursery Management Training	12/18/90	2/20/90	24	Managerial	Bontoc, So. Leyte/ FSDP-EV, DA, R8

SIGNATURE	 ELENA I. MONTEROSO	DATE	07/08/2019
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S FORM 212 (Revised 2017), Page 3 of 4

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?
35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?
39. Have you acquired the status of an immigrant or permanent resident of another country?
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

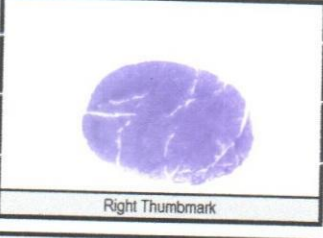
NAME	ADDRESS	TEL. NO.
Prof. Maria Aurora Torocita W. Tabada	ISRDS, Visca, Baybay, City	563 7605
Dr. Abdulia Camoying	Dean, VSU Tolosa- Campus Tolosa, Leyte	9954121541
Dr. Myrna Avila	ISRDS, Visca, Baybay, City	563-7695



42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: V000351
ID/License/Passport No.: EC8039513
Date/Place of Issuance: June 15, 2016/DFA TACLOBAN

Signature (Sign inside the box)
07/08/2019
Date Accomplished



SUBSCRIBED AND SWORN to before me this 09 JUL 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN O. GUINOCOR
VSU LEGAL OFFICER
Person Administering Oath

**WORK EXPERIENCE SHEET**

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.  
 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

**Apply for Upgrading /Promotion Academic Non-Teaching Faculty Position**

- **Duration:** June 1, 1998 – present
- **Position:** Science Research Specialist (SRS)1
- **Name of Office/Unit:** VSU/(ViSCA) - Barangay Integrated Development Approach for Nutrition Improvement (BIDANI), Institute of Strategic Research and Development Studies (ISRDS)
- **Project Director/Immediate Supervisor:** Dr. Antonia Cecilia Y. Sandoval (1998-2000) ; Dr. Eunice I. Beray (2001– 2012); Prof. Efren B. Saz (2013-15) and Prof. Maria Aurora Teresita W. Tabada (2016 – Present)
- **Name of Agency/Organization and Location:** Visayas State University, Visca, Baybay City, Leyte

**List of Accomplishments and Contributions (if any)**

1. BIDA Component Coordinator of VSU -BIDANI Program:
2. Contributed in the institutionalization of BIDANI program at VSU formerly ViSCA in 1998.
3. Implemented BIDANI a collaborative extension and action research of SUCs.
4. Coordinated/collaborated VSU technical departments/center/college, GO's, NGO's in providing technical services to harmonize the implementation of LGUs development program/projects/activities; *College of Agriculture and Food Science (CAFS) project entitled: Enhancing Agricultural Productivity in the City of Baybay Using the BIDANI strategy : Academe-ATI-LGU Partnership in Testing Extension Modalities. Designated as Assistant Project Leader.*
5. Designed, formulated/prepared and distributed IEC materials/extension packages to partner stakeholders: *Training proposals/Design, training programs, planning forms and guides, slide presentation and drafted MOA, organizations and composition of Partner SUCs and LGUs stakeholders.*
6. Prepared extension plans and targets, project technical reports: field trips, quarterly physical/mid-year, annual and other reports required by the universities /agency/ies and documented extension activities;
7. Directed the implementation of BIDANI Program in Satellite SUCs and Development Strategy in LGUs as BIDA component Coordinator:
  - 7.1 Conducted advocacy and established linkages and partnership with State Colleges and Universities (SUCs) and LGUs to operationalize the BIDANI innovative projects components in their own catchment coverage to **complements/ supplements** existing LGUs development initiatives (MOA/Resolution)
  - 7.2 Organized and strengthened functionality of extension core team and LGUs Local Development Councils (LDCs) thru Sectoral Functional/Technical Action Committee, Nutrition Committees/Core group of the City/Municipal/Barangay and operationalize BIDANI as a development strategy in program planning and management: resource generation, allocation and mobilization, implementation, monitoring and evaluation of development PPAs (Exe.cutive Order);
  - 7.3 Mobilized participation of different stakeholders in development planning and management of PPAs thru organized Sectoral Functional/Technical Action Committee, Nutrition Committees/Core group of the City/Municipal/Barangay (Attendance sheet);
  - 7.4. Provided capacitating responsibilities to partner SUCs and LGUs stakeholders in operationalizing BIDANI as SUCs extension program/project/tool and as LGUs development strategy in program planning and management of PPAs thru **trainings and technical backstopping/services** (partner own catchment coverage, training program);
8. Partnership with SUCs and LGUs in the conduct of Sectoral Planning Workshop, Formulation of Barangay Integrated Development Plan (BIDP) workshop and in preparation of AIPs, Local Nutrition Plan and other plans required by the LGUs;
9. Conducted technical backstopping/support services to partner SUCs and LGUs stakeholders in operationalizing an Integrated extension development approach/strategies (attendance sheet/picture);
10. Conducted monitoring for the implementation of PPAs through C/MTAC/ barangay sectoral functional committee strategic Planning – Meeting/workshop.
11. Membership in National Nutrition Council (NNC) –R8 ) as Technical working group for Nutrition implementation, Monitoring and Evaluation of Local Plan implementation (MELLPI) and Technical Assistance for Monitoring and Evaluation (TAME) ECCD FIK in *the region*

  
**ELENA I. MONTEROSO**

Signature over Printed Name  
 of Employee/Applicant

Date: 67/08/2019

the region.

WORK EXPERIENCE SHEET


**Instructions:** 1. Include only the work experiences relevant to the position being applied to.  
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P1 of 4

Apply for Upgrading /Promotion Administrative /Academic Non-Teaching Faculty Position

• Summary of Actual Duties

- Coordinator of Barangay Integrated Development Approach (BIDA) one of the major components of Barangay Integrated Development Approach for Nutrition Improvement (BIDANI) Network program an institutionalized **extension project** of VSU formerly ViSCA. As BIDANI coordinator she is responsible in:
  - 1. Formulate/Prepare project plan and targets, technical reports and document project activities.
  - 2. Conduct advocacy /linkaging and partnership or in generating and sustaining the active and coordinated participation of stakeholders of all sectors at various levels of government and non-government organization to facilitate adoption and implementation of BIDANI as *extension program/project/tool in SUCs and Development Strategy in Local Governance thru MOA/Resolution.*
  - 3. Organize/strengthen SUCs extension core team and LGUs Sect oral Functional Technical Committees/Core Team/group as the machinery in operationalizing BIDANI.
  - 4. Mobilize participation of SUCs, LGUs and other stakeholders in development undertakings.
  - 5. Build capacities of SUCs staff and Local Government Unit stakeholders on systematic, participatory, holistic, multi-sectoral, integrated and "bottom-up" planning and management of Program/ Projects/Activities thru the conduct of **Trainings and technical backstopping activities/support services** to accelerate rural and urban development using the BIDANI strategy.
  - 6. Formulate/develop and distribute extension packages.

  
ELENA I. MONTEROSO

Signature over Printed Name  
of Employee/Applicant

Date: 07/05/19

P2 of 4

## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.  
 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: March 1989 –December 31, 1990
- Position: Site Economist
- Name of Office/Unit: Farming System Development Project - Eastern Visayas (FSDP-EV), Site Research Management Unit (SRMU)
- Immediate Supervisor: SRMU Site Leader
- Name of Agency/Organization and Location: Department of Agriculture (DA) R8, Bontoc, Southern Leyte
- List of Accomplishments and Contributions (if any)
  - Conducted Socio-Economic Studies
  - Planned Project site activities
  - Prepared Research Proposal
  - Conducted Trainings
  - Documented project sites activities and prepared site reports
- Summary of Actual Duties
  - Responsible in the conducts of socio-economic research and extension/training, prepares site research proposals and document site activities and prepares reports and presented reports during DA's reviews.

- Duration: April ,1980 – December, 1992
- Position: Researchers (Research enumerator/Aide/Assistant/Statistician Aide) of various Project/Studies
- Name of Office/Unit: Dept. of Agricultural Education and Extension (DAEE), Arts and Letters, Food Technology
- Immediate Supervisor: Dr Dolores Alcobar, Dr. Antonia Cecilia Y. Sandoval, Dr. Alice S. Go.
- Name of Agency/Organization and Location: ViSCA, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Formulated Survey questionnaires, conducted interviews/collected data, summarise data collected , analysed and interpret data results and prepared terminal reports
- Summary of Actual Duties:
  - Responsible in the collection of data/conduct of interview, summarize data in tables, analyze and interpret results and prepare terminal reports

  
**ELENA I. MONTEROSO**

(Signature over Printed Name  
 of Employee/Applicant)

Date 7/28/2019

## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: April 1993 – May 1997
- Position: Science Research Assistant for Project Management Information System (PMIS)
- Name of Office/Unit: VSU(VISCA)- Barangay Integrated Development Approach for Nutrition Improvement (BIDANI), Dept. Of Agricultural Education and Extension (DAEE)
- Immediate Supervisor: Dr. Antonia Cecilia Y. Sandoval
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Prepared and consolidated BIDANI Project Semestral Progress Reports (SPR) and Annual Technical Reports (ATR) of all the BIDANI project components
  - Formulated Barangay Management Information (BMIS) proposal
  - Developed BMIS manual
  - Conducted BMIS trainings
  - Conducted impact evaluation and case studies
  - Assisted in the implementation of Street Food Projects
  - Supervised Pre-Post Evaluation by Cohorts enumerators and data quality controller
  - Prepared reports and other documents needed in the institutionalization of BIDANI as extension project at VSU formerly VISCA.
- Summary of Actual Duties:
  - Responsible for BIDANI MOE/Project Management Information System (PMIS): Semestral Progress Reports (SPR), Annual Technical Reports (ATR), Case Study Reports and other reports required by the project. Development of Barangay Management information System (BMIS) proposal and manuals and BMIS implementation and assist in the project implementation as assigned by the coordinator and project director.

  
**ELENA I. MONTEROSO**

(Signature over Printed Name  
of Employee/Applicant)

Date 07/08/2019