

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Araceli M. Managbanag has
assumed the duties and responsibilities as Administrative Aide III of
Institute of Human Kinetics, VSU, Visca, Baybay City, Leyte effective
May 16, 2019.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Managbanag as Administrative Aide III.

Done this 16 day of May 2019 in Baybay City.


MARY JEAN M. SAPAN
Head of Office/Department/Unit

Date: 5/16/2019

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*