



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE PRESIDENT**

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**NOTICE OF SALARY ADJUSTMENT**

January 18, 2023

**Ms. Lenita L. Caintic**  
Guesthouse  
VSU, Visca, City of Baybay, Leyte

*1/08/23*

Dear Ms. Caintic:

Pursuant to National Budget Circular No. 591 dated January 10, 2023 implementing Republic Act No. 11466 dated January 8, 2020, your daily wage is hereby adjusted effective January 3, 2023 as follows:

- |  |                 |
|--|-----------------|
| 1. Daily wage rate<br>under the new Salary Schedule; SG- 1,    | <u>₱ 590.91</u> |
| 2. Actual daily wage rate<br>as of December 31, 2022;<br>SG-1: | <u>568.95</u>   |
| 3. Daily wage adjustment<br>effective January 3, 2023 (1-2)    | <u>₱ 21.96</u>  |

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

*Edgardo E. Tulin*  
**EDGARDO E. TULIN**  
President

Position Title: Administrative Aide I  
Salary Grade: 1

cc: OHRA, ODHRM, OHRSPPR, OHPLB