

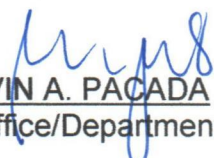
Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Felisa C. Ramada has assumed the duties and responsibilities as Guesthouse Caretaker of Visayas State University-Cebu Office effective August 16, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Ramada as Guesthouse Caretaker.

Done this 16 day of August 2023 in _____.


NEVIN A. PACADA
Head of Office/Department/Unit

Date: 8/16/2023

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*