



Notice of Step Increment/s Due to Meritorious Performance

May 18, 2023

Dr. Maria Vanessa E. Gabunada
Dept of Lib. Arts & Behavioral Sciences
VSU, Visca, Baybay City, Leyte

[Signature] 6-13-23

Dear Dr. **Gabunada**:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Assistant Professor I** is hereby adjusted effective January 1, 2022 as follows:

1. Actual monthly basic salary as of January 1, 2022 (SG15, Step 1) **₱ 35,097.00** (421,164.00 p. a.)
2. Add: Two (2) Step Increment/s Due to Meritorious Performance
3. Adjusted monthly basic salary effective January 1, 2022 (SG 15, Step 3) **₱ 35,858.00** (430,296.00 p. a.)

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

[Signature]
EDGARDO E. TULIN
President

Position Title: Assistant Professor I
Salary Grade: 15
Item No. FY 2022 Plantilla of Personnel: AP1-23-2019

cc: RAO, HRMO, RSPPRO, PLBO