

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Vincent Paul C. Asilom
has assumed the duties and responsibilities as Administrative Aide I
of Motor Pool Services /PPO effective
January 01, 2025.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Asilom as
Administrative Aide I.

Done this 1st day of January, 2025 in Baybay City, Leyte



MARLON G. BURLAS
Head of Office/Department/Unit

Date: 01-01-2025

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

For submission to CSC FO
within 30 days from the
date of assumption of the
appointee