CS Form No. 212 Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. DAVID 2. SURNAME NAME EXTENSION (JR., SR) FIRST NAME **NOESSA** MIDDLE NAME CAMPOMANES 3. DATE OF BIRTH 03/06/1997 16. CITIZENSHIP ✓ Filipino ✓ Dual Citizenship (mm/dd/yyyy) by birth by naturalization 4 PLACE OF BIRTH **BAYBAY LEYTE** If holder of dual citizenship. Pls. indicate country: please indicate the details. 5. SEX Male ✓ Female ✓ Single Married 17. RESIDENTIAL ADDRESS Zone 4 6 CIVIL STATUS House/Block/Lot No. Widowed Street Separated Barangay Pangasugan N/A Other/s: Subdivision/Village Barangay Baybay City Leyte 1.4478 7. HEIGHT (m) City/Municipality Province 50 kg 8. WEIGHT (kg) ZIP CODE 6521 18 PERMANENT ADDRESS N/A Zone 4 9. BLOOD TYPE NOT YET KNOWN House/Block/Lot No Street N/A Barangay Guadalupe 10. GSIS ID NO. N/A Subdivision/Village Barangay Baybay City Levte 11. PAG-IBIG ID NO. 1212-2973-4043 City/Municipality Province 12. PHILHEALTH NO. 13-250367792-3 ZIP CODE 6521 13. SSS NO. 34-7727062-2 19. TELEPHONE NO. N/A 14. TIN NO. 353-247-220 20 MOBILE NO 09465436940 15. AGENCY EMPLOYEE NO n/a 21. E-MAIL ADDRESS (if any) noessadavid06@gmail.com FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A FIRST NAME N/A MIDDLE NAME N/A OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. N/A 24. FATHER'S SURNAME DAVID AME EXTENSION (JR., SR) FIRST NAME WILBERT MIDDLE NAME DATA 25. MOTHER'S MAIDEN NAME **CAMPOMANES** SURNAME FIRST NAME **PERLITA** BANDILLA MIDDLE NAME (Continue on separate sheet if necessary) HIGHEST LEVEL 26. NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE YEAR ACADEMIC LEVEL UNITS EARNED HONORS RECEIVED (Write in full) (Write in full) GRADUATED (if not graduated) From То ELEMENTARY VISCA FOUNDATION ELEMENTARY SCHOOL Primary Education 01/07/2003 | 01/03/2009 N/A 2009 NONE

VISAYAS STATE UNIVERSITY-LABORATORY HIGH SECONDARY Secondary Education 01/07/2009 01/03/2013 2013 NONE SCHOOL VOCATIONAL / N/A N/A N/A N/A N/A TRADE COURSE VISAYAS STATE UNIVERSITY COLLEGE **BS IN AGRIBUSINESS** 01/07/2014 01/03/2018 N/A 2018 NONE GRADUATE STUDIES N/A N/A N/A N/A N/A N/A N/A SIGNATURE DATE May 24, 2023

CS FORM 212 (Revised 2017), Page 1 of 4

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				Maasin City, Southern Leyte		NA	N/A		
	EXPERIENCE rate employme	nt. Start from your recent		tinue on separate sheet if u		Work Expe	rience sheet.		
	NCLUSIVE DATES (mm/dd/yyyy) POSITION TITLE (Write in full/Do not abbreviate)		DEPARTMENT / AGEN (Write in full/D	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICI (Y/ N)		
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/07/2018	03/01/2021	ACCOUNT SPE	CIALIST	EPERFORMAX (P	AYPAL ACCOUNT)	30000.00	N/A	PERMANENT	N
/02/2021	PRESENT	CLERK/DEPUTY DOCUMENT RECORDS CONTROL		DEPARTMENT OF	12000.00	N/A	JOB ORDER	Y	
	IATURE		(Col	ntinue on separate sheet if	necessary) DATE			May 24, 2023	

NAME & ADDRESS OF C			IVE DATES	NUMBER OF HOURS	Barren en s	DOSITION / NATI DE OF WORK	
29. * NAME & ADDRESS OF ORGANIZATION (Write in full)			(mm/dd/yyyy) From To		POSITION / NATURE OF WORK		
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LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PI		INCLUSIVE DATES OF			Type of LD	Annesta nevaluna	
TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)			ATTENDANCE (mm/dd/yyyy)		(Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
		From	То		Technical/etc)		
GLOBAL COMMUNICATIO	NS TRAINING	01/06/2021	01/06/2021	8 HRS	TECHNICAL	EPERFORMAX	
VIRTUAL DATA PRIVACY ACT OF 2012 AWARENESS SEMINAR			07/04/2022	8 HRS	TECHNICAL	VISAYAS STATE UNIVERSITY	
e-Orientation of of employees' Duties and Respo	the second second second	23/09/2021	23/09/2021	8 HRS	TECHNICAL	VISAYAS STATE UNIVERSITY	
Virtual Awareness Seminar on RA No. 11032 (E Government Service Delive		28/06/2022	28/06/2022	8 HRS	TECHNICAL	VISAYAS STATE UNIVERSITY	
Gender-Based Sexual Harassment in Hi	gher Education Institutions.	03/08/2022	03/08/2022	8 HRS	TECHNICAL	VISAYAS STATE UNIVERSITY	
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III. OTHER INFORMATION	(C	ontinue on separ	ate sheet if neces	sary)			
III. OTHER INFORMATION	NO.	ON-ACADEMIC DI	STINCTIONS / REC	COGNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZAT	
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)				33. (Write in full)		
COMMUNICATION SKILLS	TEAMMATE OF THE MONTH				CATHOLIC YOUTH UNITED FOR TRU		
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MARKETING							
	(0	Continue on sepa	rate sheet if neces				
SIGNATURE		/			DATE	May 24, 2023	

		, 3 ×		
34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediately bureau or Department where you will be appointed,	: () - ()			
a. within the third degree?		YES NO		
	within the fourth degree (for Local Government Unit - Career Employees)?			
		YES NO If YES, give details:		
5. a. Have you ever been found guilty of any administrative of	☐ YES ☑ NO			
		If YES, give details:		
b. Have you been criminally charged before any court?		☐ YES ☑ NO		
		If YES, give details:		
		Date Filed: Status of Case/s:		
Have you ever been convicted of any crime or violation of	any law decree, ordinance or regulation by			
any court or tribunal?	☐ YES ☑ NO If YES, give details:			
Have you ever been separated from the service in any of		YES V NO		
	dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition)			
in the public or private sector? a. Have you ever been a candidate in a national or local e	lection held within the last year (eyeent			
Barangay election)?	tions that it is took your (oxoopt	☐ YES ☑ NO If YES, give details:		
b. Have you resigned from the government service during	the three (3)-month period before the last	YES NO		
election to promote/actively campaign for a national or loc		If YES, give details:		
Have you acquired the status of an immigrant or permane	nt resident of another country?	YES NO		
		If YES, give details (country):		
Pursuant to: (a) Indigenous People's Act (RA 8371); (b) N				
Are you a member of any indigenous group?	77); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:			
,		If YES, please specify:		
Are you a person with disability?		☐ YES ☑ NO If YES, please specify ID No:		
Are you a solo parent?	Are you a solo parent?			
REFERENCES (Person not related by consanguinity or affinity to applicate	ant /appointee)			
NAME	ADDRESS	TEL. NO.		
ANATOLIO N. POLINAR	VISCA, BAYBAY CITY, LEYTE	563-7552		
	BRGY. PANGASUGAN, BAYBAY CITY,			
DENNIS P. PEQUE	LEYTE	563-7552		
ANGELICA P. BALDOS	BRGY. GUADALUPE, BAYBAY CITY, LEYTE	563-7552		
I declare under oath that I have personally accomplish				
complete statement pursuant to the provisions of per Philippines. I authorize the agency head/authorized repre				
agree that any misrepresentation made in this do				
administrative/criminal case/s against me.				
Sovernment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)				
PLEASE INDICATE ID Number and Date of Issuance	0			
Sovernment Issued ID: NATIONAL ID				
D/License/Passport No.: 4625-4085-7417-9267	Signature (Sign inside the b	lox)		
Date/Place of Issuance: MARCH 30, 2022	May 24, 2023 Date Accomplished	Right Thumbmark		
	U 6 JUN 2023	rvgir, Humbindir,		
SUBSCRIBED AND SWORN to before me this	, affiant exhibit	ing his/her validly issued government ID as indicated above.		
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	ATTY. RYSATE BURNOUN			
	Person Administering Oat	th		

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- 1. Duration: February 8, 2020- to present
- 2. Position: deputy Document Records Controller
- 3. Name of Office/Unit: Department of Forest Science
- 4. Immediate Supervisor: Dr. Anatolio N. Polinar
- 5. Name of Agency/Organization and Location: Visayas State University
- 6. List of Accomplishments and Contributions (if any)
 - Prepared/Typed/Released, IPCR's, OPCR's communications, requests, recommendations, certifications, forms, and other related matters.
 - Prepared/Typed financial matter, Accomplishment Reports, and other related matters.
 - Coordinated/Facilitated other needs of the college/department faculty, staff and students
 - · Received/Sorted/Filed/Retrieved incoming and outgoing communications in instruction.
 - · Received/Responded/Relayed telephone calls.
 - Served as dDRC of DFS in relation to the implementation of ISO 9001:2015
 - Served as Deputy Risk Manager
 - Does other work as assigned and requested by the college dean/department head, faculty, staff and students.

7. Summary of Actual Duties

- Serves as deputy Document Records Controller and deputy Risk Manager
- Prepared all types of documents, communication, forms and other related matters
- Coordinates with all the needs of the college and department faculty, staff, students and customers

(Signature over Printed Name of Employee/Applicant)

Date: May 24, 2023