CS Form No. 212 Revised 2025	DEDEC	NAL DAT		1==				
	PERSO	NAL DAT	A Sr	IEE	-			
VARNING: Any misrepresenta oncerned.	ition made in the Personal Data Sheet and the	e Work Experience Sheet sh	all cause the f	iling of admi	nistrative/o	riminal case/s ag	painst the pers	on
EAD THE ATTACHED GUIDE	TO FILLING OUT THE PERSONAL DATA SH	EET (PDS) BEFORE ACCOM	PLISHING TH	E PDS FORM	l.	2.17		
Trit legibly if accomplished through PERSONAL INFORMATION	h own handwriting. Tick appropriate boxes) and	use separate sheet if necessary.	Indicate N/A if r	not applicable.	DO NOT A	BEREVIATE.		
I. SURNAME	ALAO			1	-			
2. FIRST NAME	MARA					NAME EXTENSION (JR	, SPQ	
MIDDLE NAME	MONTAJES		17 17	+			1	
3. DATE OF BIRTH	26/03/1999	16 CITIZENSHIP			Cana	and the second		
(dd/mm/yyyy)	20/03/1999	16. CHIZENSHIP		☑ Filipin	0 🗆	Dual Citizenship	by naturaliza	etion
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citize	nship,			Pls. indicate of		
5. SEX AT BIRTH	☐ Male ☑ Female	please indicate the d	etails.					-
6 CIVIL STATUS	☐ Single ☑ Married	17. RESIDENTIAL ADDRESS						
6 CIVIL STATUS	☐ Widowed ☐ Separated		Hor	use/Block/Lot No			Street	
	Other/s:	Control of the second		bdivisionVillage			Barangay LEYTE	
7. HEIGHT (m)	1.62	Tra Bias		TY OF BAYBAY Dity/Municipality			Province	
8. WEIGHT (kg)	60	ZIP CODE		450 300 300			den arme	
9. BLOOD TYPE	O+ Through there is	18. PERMANENT ADDRESS	Но	use/Block/Lat No		-	Street	
10. UMID ID NO.	011-3796-7277-5			ibdivision/Village			COGON Barangay	= 54
11. PAG-IBIG ID NO.	121298857417	e demision LA	CI	TY OF BAYBAY			LEYTE	N/A Phys
12. PHILHEALTH NO.	13-202738059-3	ZIP CODE		City/Municipality 6521			Province	WELL THE
13. PhilSys Number (PSN):	8317-0153-8659-3561	19. TELEPHONE NO.		77				
14. TIN NO.	372-356-434-000	20. MOBILE NO.	a. Håid ür	Albahan B	09	9465161351	Mali sal di	Li- No.
15. AGENCY EMPLOYEE NO.	Alf	21. E-MAIL ADDRESS (if any)			7,	a26@gmail.co	200	KW.
II. FAMILY BACKGROUND		21. E-MAIL ADDRESS (II ally)			alauman	azo@yman.c.	Offi	100000
22. SPOUSE'S SURNAME	ALAO		23. NAME of Ch	HILDREN (Write	full name and	list all)	DATE OF BIRT	TH (dd/mm/yyyy
FIRST NAME	KARLOS ANTON	NAME EXTENSION (JR., SR)		UISA FAITH				5/2019
MIDDLE NAME	SORIA			ARA AMAIA				9/2024
OCCUPATION	N/A				N/A			VA
EMPLOYER/BUSINESS NAME	NA							
BUSINESS ADDRESS	N/A							
TELEPHONE NO.	N/A							HHE
24. FATHER'S SURNAME	MONTAJES							
FIRST NAME	REYNALDO	NAME EXTENSION (JR., SR)						
MIDDLE NAME	GALENZOGA		Section 1				line and	
25. MOTHER'S MAIDEN NAME							nu .	
SURNAME	ESPERANZA	1						
FIRST NAME	ROSENDA							
MIDOLE NAME	VARRON		End.	(0	Continue on s	eparate sheet if nece	ssary)	
III. EDUCATIONAL BACK	GROUND					THE WAY	10.79	19 M
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGR (Write in full)	EE/COURSE	PERIOD OF A	To	HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSH ACADEMIC HON RECEIVED
ELEMENTARY	HIPUSHGO ELEMENTARY SCHOOL	Basic Education	n	2005	2011	Graduate	2011	N/A
SECONDARY	BAYBAY NATIONAL HIGH SVHOOL	Basic Education	'n	2011	2015	Graduate	2015	N/A
VOCATIONAL / TRADE COURSE	NIA	NA		N/A	N/A	N/A	N/A	N/A
COLLEGE	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	Bachelor of Secondary Educ Mathematics		2016	2021	Graduate	2021	N/A
GRADUATE STUDIES	NIA	NA		NA	N/A	N/A	N/A	N/A
	Land and the second sec		1.3004	Marie .	2.000	DOM: N	The second second	(5)(84)2

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2 5 NOV 2025 CS FORM 212 (Revised 2025), Page 1 of 4

DATE

	N CIVIC / NON-GOVERNMENT	/ PEUPLE / VL	LUMIANIU	KGANIZATIUN		
NAME & ADDRESS OF O			E DATES			
(Write in full		(dd/mm	To	HAMEER OF HOURS		POSITION / NATURE OF WORK
NA		NA	N/A	NA		NA
II. LEARNING AND DEVELOPMENT (L&D)		ROGRAMS AT			T (10 M) (10 M)	
30. TITLE OF LEARNING AND DEVELOPMENT INTI (Write in ful	ERVENTIONS/TRAINING PROGRAMS	INCLUSIVE ATTEN (dd/mr	DATES OF DANCE Myyyy)	NUMBER OF HOURS	Type of L&D (Manageral/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
Data Privacy Act of 2012, Privacy Impact Ass	sessment, and Citizen Charter	From 29/10/2025	To 29/10/2025	4.0	Technical	Visayas State University - Alangalang
2025 ISO 9001.2015 Awareness and	Reawareness Seminar	5/9/2025	5/9/2025	4.0	Technical	Visayas State University
Sales Presentation and Pitchi	ng Techniques	15/9/2022	15/9/2022	4.0	Technical	Prime Megalith Ventures and Development C
Costumer Service Exc	rellence	13/9/2022	13/9/2022	4.0	Technical	Prime Megalith Ventures and Development C
Sales Probing, Nego an	d Closing	11/8/2022	11/8/2022	4.0	Technical	Prime Megalith Ventures and Development C
Costumer Complaint H	landling	30/8/2022	30/8/2022	4.0	Technical	Prime Megalith Ventures and Development C
Proactive Sales and M	arketing	22/7/2022	22/7/2022	4.0	Technical	Prime Megalith Ventures and Development C
NA		N/A	N/A	N/A	N/A	NA
					Na th Alleban	
	Marian E. Marian	A TOTAL SALES AND				Age 2 - War
St. T. Louis M.	ACT 40- 2 (0)	Sylvania	N -			Sepit south species
TOTAL STREET				17	10,1	ON Serve of parts
		5 78E 7	7 (0.00)	A TORSE	ES TELUZ	
La Albier Commence	्यान प्रतिकृति है ज्यान	ente do auto	- Cult	Erfoliologic	uttood 3)	D0 1 . F
II. OTHER INFORMATION	(C	ontinue on separate	sheet if necessar	y)		
31. SPECIAL SKILLS and HOBBIES	32 NO	ON-ACADEMIC DISTU	NCTIONS / RECO	GNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZA
Proficient in MS Office		N/A		-		N/A
Good Interpersonal Skills	PHIS. OF STREET				7514 10	
Watching movies						
Listening to music		nde e is				Charles and I will be
NA	LACT THE	N/A	1		ed weeks	N/A
	CUNOCOR	RYSAN	ATTY			
	20.10.10.10.	- 4 4 4				And the second s

. CES	CSEE/CAREER SERVI	CE/RA 1080 (BOARD/	RATING	DATE OF	PLACE OF EXAMINATION /	LICENSE	(if applicable)
BARYUND	ER SPECIAL LAWS/CA LIGIBILITIES FOR UNIF	TEGORY IV IV ELIGIBILITY	(If Applicable)	EXAMINATION / CONFERMENT	CONFERMENT	NUMBER	Valid Until
	N/A	Chart for T	N/A	NA	NA	N/A	NA
						A Position	
40.1	and the	(
ų					Area I		
		2000	(Continue on se	eparate sheet if necessary	0	NA COLUMN	
	EXPERIENCE rate employment.	Start from your recent	work.) Descripti	on of duties should l	be indicated in the attache	d Work Experie	nce Sheet
(USIVE DATES dd/mm/yyy)	POSITION TIT (Write in full/Do not a			ENCY / OFFICE / COMPANY II/Do not abbreviate)	STATUS OF APPOINTMENT	GOVT SERVIC
From 1/11/2025	To Present	Clerk			Services-Visayas State niversity	Job Order	Y
2/7/2025	31/11/2025	Clerk		Data Privacy and State	d FOI Services-Visayas e University entures and Development	Job Order	Y
21/5/2022 N/A	31/01/2024 N/A	Sales and Marke	ting Staff	Time meganar ve	Corp.	Regular N/A	N N/A
NA	N/A	N/A			NA .	N/A	IVA
						77.15	
N. M. C.		CALL IVE WITH				ABU	
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					43	Zionan Cali Inc	
		A CONTRACTOR					
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	Alls 1	Ad. 52					
Av				La La Caral		3-x41	
			(Continue on s	eparate sheet if necessar	Company of the last of the las		1
CEGN	TUREnne	d with Car	nScan	ner	DATE	Section 4	NOV 2025 Revised 2025), Page

b. Have you ever been criminally charged before any court? b. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last	S, give details: S, give details: NO S, give details: NO S, give details: Date Filed: s of Case/s: S, give details:
b. within the fourth degree (for Local Government Unit - Career Employees)? If YES a. Have you ever been found guilty of any administrative offense? YES	S, give details: S, give details: S, give details: NO S, give details: Date Filed: s of Case/s: S, give details:
b. Have you ever been criminally charged before any court? TYES If YES If YES	S, give details: ES
b. Have you ever been criminally charged before any court? b. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last	ES NO S, give details: ES NO S, give details: Date Filed: s of Case/s: ES NO S, give details:
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Status 6. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? 7. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? 8. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? 9. b. Have you resigned from the government service during the three (3)-month period before the last	S, give details: Date Filed: s of Case/s: ES
Status Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? Barangay election)? Type	Date Filed: s of Case/s: ES NO S, give details:
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Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? Barangay election)? Type Ty	ES NO NO NO NO NO NO NO NO NO N
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dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last	
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Barangay election)? If YE b. Have you resigned from the government service during the three (3)-month period before the last	
b. Have you resigned from the government service during the three (3)-month period before the last	
	ES, give details:
election to promote/actively campaign for a national or local candidate?	/ES
g. Have you acquired the status of an immigrant or permanent resident of another country?	ES NO
	S, give details (country):
Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277, as amended); and (c) Expanded Solo Parents Welfare Act (RA 11861), please answer the following items:	
Are you a member of any indigenous group?	ES NO
Are you a person with disability?	please specify: ES NO
If YES, p	please specify ID No:
Are you a solo parent?	PES NO please specify ID No:
1. REFERENCES (Person not related by consanguinity or affinity to applicant Jappointee)	PLOSE - J
NAME OFFICE / RESIDENTIAL ADDRESS	T NO. AND/OR EMAIL
Jeneter H. Javma I. VNI-Administrative Services 1	er.jayme@ .edu.ph
Sheila Marie Lemos VSU-OVPSAS 0920-	-299-1724
Mana Konerta S. Miratior I. VSU-KMA I	thmiraflor u.edu.ph