

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PEDRERA			
FIRST NAME	HANNAH	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ALKUINO			
3. DATE OF BIRTH (mm/dd/yyyy)	04 / 14 / 2000	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	ORMOC CITY			
5. SEX	☐ Male ☒ Female			
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street N/A MARCOS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province	
7. HEIGHT (m)	1.47	ZIP CODE	6525	
8. WEIGHT (kg)	46			
9. BLOOD TYPE	0+			
10. GSIS ID NO.	N/A	18. PERMANENT ADDRESS	608 NONE House/Block/Lot No. Street NONE DAMULAAAN Subdivision/Village Barangay ALBUERA LEYTE City/Municipality Province	
11. PAG-IBIG ID NO.	N/A			
12. PHILHEALTH NO.	13-025589692-0		6542	
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A	
14. TIN NO.	639-749-863-00000	20. MOBILE NO.	09762291897	
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	Hannahpedrera@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	PEDRERA			
FIRST NAME	CELEDONIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MACASUSI			
25. MOTHER'S MAIDEN NAME				
SURNAME	ALKUINO			
FIRST NAME	SONIA			
MIDDLE NAME	SABINO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNIT'S EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALBUERA SOUTH CENTRAL SCHOOL	PRIMARY EDUCATION	2006	2012	N/A	2012	EIGHTH HONORS
SECONDARY	DAMULAAAN NATIONAL HIGH SCHOOL	HIGH SCHOOL	2012	2018	N/A	2018	WITH HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF CULTURE AND ARTS EDUCATION	2018	2022	N/A	2022	MAGNA CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE	DATE	CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE		CS FORM 212 (Revised 2017), Page 2 of 4
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
	From	To			
GRUPO SA MGA ALAGAD SA MAMUGNAONG ALAMPAT (GAMAA); DAMULAN, ALBUERA, LEYTE	11/12/2021	08/16/2023	N/A	ARTIST	
(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Webinar Series: Raising Resilient Gen Zs and Alphas: SEL, Well-Being, and Resilience in the Digitally Driven World	04/11/2023	05/23/2023	9.5	CURRICULUM	REX Education
Mga Durungawan sa Kulturang Pilipino: A Webinar Series on Culture-based Education	11/06/2022	11/08/2023	9	CURRICULUM	National Commission on Culture and the Arts and Philippine Women's College of Davao
Kaalam: Creative Forms and Narratives in the Contemporary Webinar Series	03/22/2022	03/22/2022	5	CURRICULUM	Visayas State University
Hinlagi: A Webinar on Indigenous Traditions "Isnag Culinary Heritage"	11/30/2021	11/30/2021	5	CURRICULUM	Katutubo Exchange Philippines
Kongreso ng Gurong Mag-aaral(K-GUMA) para sa Edukasyong Kultural-Visayas	11/26/2021	11/26/2021	3.5	CURRICULUM	National Commission on Culture and the Arts
(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
SINGING	Palaro Pambansa Chess Player 2011			VSU BANAAG Visual Arts Group	
PAINTING(Traditional & Digital)	2nd Placer in Poster Making Contest during 84th National Book Week Regional level			GAMAA - Albuera Visual Arts Group	
GRAPHIC DESIGNING	1st Placer in Poster Making Contest during 84th National Book Week University Level			VSU Koro Kinetika	
PLAYING CHESS					
PLAYING MUSICAL INSTRUMENTS					
NAIL ART DESIGNING					
SONG WRITING					
(Continue on separate sheet if necessary)					
SIGNATURE		DATE		CS FORM 212 (Revised 2017), Page 3 of 4	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>JANE M. GONZALES</td> <td>BALUGO, ALBUERA, LEYTE</td> <td>09753338440'</td> </tr> <tr> <td>EDRILEN P. CAGUYONG</td> <td>DAMULAAN, ALBUERA, LEYTE</td> <td>09927431967'</td> </tr> <tr> <td>MARIA ELENA S. GUY-AB</td> <td>ORMOC CITY, LEYTE</td> <td>09074161225'</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	JANE M. GONZALES	BALUGO, ALBUERA, LEYTE	09753338440'	EDRILEN P. CAGUYONG	DAMULAAN, ALBUERA, LEYTE	09927431967'	MARIA ELENA S. GUY-AB	ORMOC CITY, LEYTE	09074161225'
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
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