

November 16, 2021

DIRECTOR

Philippine Root Crops Research and Training Center (PRCRTC)
Visayas State University

Dear Madam/Sir,

Good day!

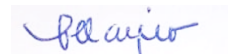
I am writing to you to express my desire to apply as a Science Research Aide in your prestigious institution. Given my credentials, I am profoundly believed that I am qualified in the said position.

I graduated from Visayas State University with a bachelor's degree in Agriculture major in Horticulture. Though I haven't had clerical experience yet, my exposure to different activities on my previous work, together with hard-work and diligence that I am willing to exert would equip me as an employee in your department.

I am hoping that you will give me an opportunity to work under your department. Rest assured that I will do my very best and willing to be trained as necessary.

Should you wish to contact me for further information, attached herewith is my Curriculum Vitae or you may contact me with the mobile number: 09365370135 and email address: bayingcarpio@gmail.com. Thank you for considering this application, and I am looking forward to work at your office if given a chance.

Sincerely yours,



BENJIELYN D. CARPIO