

September 05, 2022

Dr. Analyn M. Mazo
Department Head, Department of Biological Sciences
Visayas State University, Visca, Baybay City, Leyte

Dear Dr. Analyn M. Mazo,

A pleasant day to you, Dr. Mazo. I am Joyce Melanie F. Rosa, writing to you regarding the Part-Time Instructor position posted by the university. As a recent graduate with a Bachelor of Science in Biology Major in Zoology at Visayas State University, I believe that I have the necessary academic background to be a competent contributor to the department. Moreover, being an instructor will significantly help me in my future endeavors as this complements my career as I plan to pursue a Master's degree in this field.

The years I spent in the academy prepared me to be an effective instructor in your department. My undergraduate study "Benthic Macroinvertebrate Community Structure in Ormoc Mangrove Eco-Park" helped me develop and enrich my research and writing skills. This experience allowed me to review academic journals and literature, equipping me with the necessary knowledge and skills during field and laboratory work. This study assesses the community structure of macroinvertebrates in different mangrove stands: colonized, restored, and natural mangrove areas, which includes determining and analyzing the mangrove species and sediments present. Aside from that, I also learned how to navigate the Quantum Geographic Information System (QGIS), Google Suite, and Microsoft Office, specifically Excel. I also seek ways to engage students in class discussions by creating and developing teaching strategies through different platforms.

Attached herewith are my resume and other pertinent documents for your reference. Should you have any questions regarding my application, you can contact me at this number +639777134367 or email me at rjoycemelanie@gmail.com. I look forward to discussing my application with you. Thank you for your time and consideration, Dr. Mazo.

Respectfully,


JOYCE MELANIE FELAN ROSA
Applicant