

June 7, 2024

Subject : Job Application

Aurora Montefolka Moreno
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Dear Ma'm Honey Sofia V. Solis:

I am currently looking for a job in your University for any vacancies available. I am confident that my skills and experiences could make a great contribution to your university. I am also willing to do extra work that you will give to gain more experience.

I would appreciate the opportunity to discuss with you that would best fit my qualifications for the available vacant position at your earliest convenient time.

Attached herewith are the needed pertinent documents for your perusal.

Sincerely Yours,

Aurora M. Moreno