

**VISAYAS STATE UNIVERSITY**  
**PERSONAL DATA SHEET**  
**For Job Order Workers**

PLEASE PASTE an ID picture taken within the last 6 months (2" x 2" or Passport Size)

(REQUIRED)

Print legibly. Mark appropriate boxes  with "  " and use separate sheet if necessary.  
 VSU ID No. (to be filled up by PRPEO)

1. SURNAME FIRST NAME MIDDLE NAME		A N T I T G D A L I A T U B O		2. NAME EXTENSION (e.g. Jr., Sr.)		NONE	
3. DATE OF BIRTH (mm/dd/yyyy)		12/12/1989		11. PRESENT ADDRESS			
4. PLACE OF BIRTH		Guiwang, Alcoy, Cebu		Guinsanga-an, Inopacan, Leyte			
5. SEX		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		12. ZIP CODE			
6. CIVIL STATUS		<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify: <b>Single Mother</b>		13. TEL. NO./CEL. NO.		6522 0931 969 9242	
7. CITIZENSHIP		FILIPINO		14. PHILHEALTH NO.		132012308187	
8. HEIGHT (m)		1.47 m		15. TIN		458-762-636-000	
9. WEIGHT (kg)		42.00		16. PAG-IBIG NO.		121306487188	
10. BLOOD TYPE		N/A		17. SPOUSE			
SURNAME		N/A		18. NAME OF CHILD (Write full name and list all)		DATE OF BIRTH (mm/dd/yyyy)	
FIRST NAME		N/A		Jandaeno Antig		January 4, 2012	
MIDDLE NAME		N/A					
19. HIGHEST EDUCATIONAL ATTAINMENT							
<input type="checkbox"/> Elementary							
<input type="checkbox"/> High School (1st, 2nd, 3rd, 4th year, Graduated)							
<input checked="" type="checkbox"/> Collegel (1st, 2nd, 3rd, 4th year, Graduated) Degree : <u>Graduated BSED - Filipino with Master's Units</u>							
<input type="checkbox"/> Vocational							
20. CAREER SERVICE ELIGIBILITY							
<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input checked="" type="checkbox"/> Others, Specify: <b>RA 1080 (LET) &amp; Barangay Eligibility</b>							
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)							
From		To		POSITION TITLE (Write in full)		DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)	
July 6, 2022		Present		Course In-Charge/Evaluator		University Registrar - VSU Main Campus	
May 16, 2023		Present		Dormitory/Cottage Assistant Adviser		Dean of Students Office-Dahlia Ladies Dormitory and Chrysanthymum Cottage	
August 17, 2020		May 27, 2022		Private Tutor		(Self Employment)	
February 21, 2022		May 9, 2022		DESO Technical Support Staff		Commission on Elections (COMELEC)	
June 11, 2018		June 28, 2019		Student Assistant		Ilang-ilang Ladies Dormitory - VSU Main Campus	
November 1, 2013		November 30, 2016		Barangay Treasurer		BLGU - Guinsanga-an, Inopacan, Leyte	
October 10, 2008		July 10, 2011		Electronics Assembler/Operator		Cebu Mitsumi, Inc.	
SALARY (Daily or Monthly)		STATUS OF APPOINTMENT (Perm/Temp/Job Order)		GOV'T SERVICE (Yes / No)			
603.40/day		Job Order		Yes			
-		Appointment		-			
1,000.00/person		(Self Employment)		No			
9,000/ contract		Temporary		Yes			
100.00/day		Contractual		-			
2,700.00/month		Appointive Official		Yes			
270.00/day		Contractual		No			
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)							
Proficiency (Please check)				REMARKS			
Highly Skilled		Average		Fair			
Computer Skills		/					
Analytical Skills		/					
Interpersonal Skills		/					
Collaborative Skills		/					
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)							
INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS		CONDUCTED/ SPONSORED BY (Write in full)			
From		To					
Computer Skills Development Training: Improving Classroom Learning Thru ICT		04/01/2024 04/10/2024		80 CPD/CFT Training Center			
Sparkling Spaces: Mastering the Art of Housekeeping		03/26/2024 03/26/2024		8 Visayas State University - HRMO			
Upskilling and Reskilling Teaching and Supervision Skills Training		03/15/2024 03/24/2024		80 CPD/CFT Training Center			
Seminar on Educational Innovation and Pedagogies for Teachers of Filipino Major		03/01/2024 03/10/2024		80 CPD/CFT Training Center			
HRIS Software Onboarding		12/06/2024 12/06/2024		4 Visayas State University			
Unlocking Excellence: The 5S Revolution for Clerks and Heads at Visayas State University		11/29/2023 11/29/23		4 Visayas State University			
ISO Awareness and Reawareness Seminar		8/30/2023 8/30/2023		3 Visayas State University			
Mental Health Wellness Seminar		04/25/2023 04/25/2023		4 Visayas State University-HRMO			
Mandatory Orientation and Reorientation of Academic Advisers, Dept. Enrollment Focal Persons		8/25/2022 8/25/2022		8 Visayas State University			
DESO Technical Support Staff Training on VCM Operations		2/25/2022 2/26/2022		12 Visayas State University			
Training - Workshop on the Utilization of E- Classroom through the use of Multipoint Server for Classroom Instruction		10/24/2019 10/25/2029		16 Visayas State University			
Seminar - Workshop on the Budget Operations Manual for Barangays (BOMB)		4/22/2015 4/24/2015		20 Department of Budget-Regional Office, Leyte League of Local Budget Officers, Inc. (LLELBO)			
9th Visayas Geographical Conference with the Theme: "Credibility, Transparency and Efficiency in Public Financial Management Towards Good Local Governance"		9/17/2014 9/19/2014		20 Philippine Association of Local Government Accountants (PhALGA), Inc			
DOE - Gender and Development (GAD) Information, Education and Communication Campaign on Energy Safety Practices and Efficiency Measures		05/11/2014 05/11/2014		8 Department of Energy, Visayas State University, LGU-Inopacan			

I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

24. COMMUNITY TAX CERTIFICATE NO. **09446396** ISSUED AT: Baybay City, Leyte ISSUED ON (mm/dd/yy): **01/03/2024**  
 SIGNATURE : \_\_\_\_\_ DATE ACCOMPLISHED: (mm/dd/yyyy) **01/03/2024**

|