



KIM JURAVEE R. BILLONES

PROFILE

Dynamic and proactive Social Science graduate specializing in Political Science, with a passion for teaching and research. Committed to leveraging strong academic background and teaching skills to create engaging and dynamic learning environments. Adept at distilling complex information into clear and concise formats, fostering effective communication and understanding among students. Passionate about cultivating an inclusive and supportive classroom atmosphere that values and empowers every student. Eager to contribute as a Part-Time Instructor at Visayas State University's Department of Philosophy and Social Sciences, bringing a strong commitment to academic excellence and a passion for inspiring and engaging students in the social sciences.

EXPERIENCE

Academic Clerk (April 2024 - July 2024)

Faculty of Arts and Sciences

Southern Leyte State University - Main Campus

- **Provided assistance to faculty with the preparation, distribution, and management of accurate and up-to-date academic materials and records.**
- **Serve as a point of contact for students, faculty, and staff regarding academic concerns and disseminate information and updates related to academic programs, policies, and procedures.**

Part-Time Instructor (August 2024 - December 2024)

Department of Philosophy and Social Science

Visayas State University - Main Campus

- **Teaching: Prepare and deliver lectures, discussions, and other learning activities for assigned courses.**
- **Assessment: Develop and grade assignments, exams, and other assessments to evaluate student learning.**
- **Student Support: Provide academic guidance, respond to student inquiries, and hold office hours as needed.**
- **Course Management: Maintain records of attendance, grades, and other course-related documentation.**
- **Professional Development: Stay updated on subject matter and teaching methods to enhance instructional effectiveness.**

EDUCATION

Bachelor of Arts in Social Sciences Major in Political Science

University of the Philippines Tacloban College (UPTC)

July 2023


- Graduated *cum laude*

Master of Science in Development Sociology


Visayas State University - Main Campus (VSU - MC)

On-Going

CONTACT

 09289405739

 kjrbillones@gmail.com

 Cabulihan, Limasawa,
Southern Leyte

SKILLS

- Interpersonal and Intrapersonal Communication
- Adaptability, Critical Thinking, and Conflict Management
- Collaborative Leadership
- Technical and Academic Writing, Proofreading, and Editing
- Research and Public Relations
- Computer Software Proficiency
- Multi-tasking and Time-Management

LANGUAGE

- Bisaya
- Filipino
- English