

RIALYN L. ROSIANA

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Address: Brgy. Lim-ao, Kananga, Leyte



OBJECTIVE

- To secure a position where I can apply my skills in administration, communication, and organization, utilizing my background in education to contribute to a productive and efficient work environment.

PERSONAL DATA

- Birthday:** February 25, 2000
- Age:** 25
- Civil Status:** Single
- Sex:** Female

EDUCATION

- Bachelor of Secondary Education – English**
Visayas State University – Main Campus, 2018-2023
Licensed Professional Teacher – March 2024

RELEVANT EXPERIENCE

- Student Teacher**
Baybay National High School – Baybay City, Leyte
March – May 2023
- Office Assistant (Summer Job)**
Kananga EDC Institute of Technology (KEITECH) – Kananga, Leyte
May 15 – June 4, 2018

RELEVANT SEMINARS AND TRAININGS ATTENDED

- Upskilling and Reskilling Teaching and Supervision Skills Training**
December 15 – 24, 2024, CPDCFT Training Center
- Symposium on Gender Equality and Inclusive Society**
March 24, 2023, VSU Beach Garden

SKILLS

- Proficient in Microsoft Office (Word, PowerPoint, Excel)
- Experienced in Google Workspace (Docs, Sheets, Drive, Gmail)
- Strong organizational and communication skills
- Fast learner and adaptable to new systems

CHARACTER REFERENCES

- Jessa Patricia B. Sobrevilla** Baybay National High School, Teacher
0960-655-8579, jessapatricia.bisnar@deped.gov.ph
- William C. Florentino** Lim-ao, Kananga, Leyte, Barangay Chairman
0927-310-2235