

Visayas State University

Visca Baybay City Leyte

Human Resource and Management Office

August 22, 2023

Sir/Madame,

The Transcript of Record are not yet released by the Office of the Registrar. We do some continuous follow up but as per those in-charge of the TOR they will post the schedules once they are done printing.

Hoping for your outmost consideration. Thank You.

Sincerely,

Migui Carl M. Galera