

V. SPECIAL SKILLS

22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)	Proficiency (Please check)			REMARKS
	Highly Skilled	Average	Fair	
COMPUTER SKILLS		/		
DRIVING		/		
BAKING		/		

VI. TRAINING PROGRAMS (Start from the most recent training.)

23. TITLE OF SEMINAR/CONFERENCE/WORKSHOP/SHORT COURSES (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/ SPONSORED BY (Write in full)
	From	To		
VIRTUAL SEMINAR WORKSHOPS ON BASIC RECORDS AND ARCHIVES MANAGEMENT	11/15/2021	11/19/2021	40	NATIONAL ARCHIVES OF THE PHILIPPINES
	/ /	/ /		
	/ /	/ /		

24. Are you related by consanguinity or affinity to any of the following :

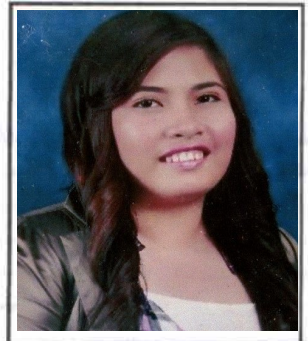
a. Within the third degree with the appointing authority, recommending authority, chief of office/bureau/ department or person who has immediate supervision over you in the Office, Department/Project where you will be appointed?

YES NO

If YES, give details: _____

25. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
Jhemelyn B. Martinez	Baybay City, Leyte	9308767831
Melissa B. Pical	Baybay City, Leyte	9664117502
Marjorie Tabudlong	Baybay City, Leyte	9054715501



PHOTO

26. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head / authorized representative to verify / validate the contents stated herein. I trust that this information shall remain confidential.

09451533
COMMUNITY TAX CERTIFICATE NO.
CITY OF BAYBAY
ISSUED AT
01 / 19 / 2024
ISSUED ON (mm/dd/yyyy)

SIGNATURE (Sign inside the box)
05/20/2024
DATE ACCOMPLISHED

RIGHT THUMBMARK (REQUIRED)