CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALAIS
FIRST NAME	KRISTOFER
NAME EXTENSION (JR., SR)	
MIDDLE NAME	EGNAL
3. DATE OF BIRTH (mm/dd/yyyy)	12/27/2001
4. PLACE OF BIRTH	PASIG CITY
5. SEX	☑ Male ☐ Female
6 CIVIL STATUS	☑ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:
7. HEIGHT (m)	1.72
8. WEIGHT (kg)	112.32
9. BLOOD TYPE	O+
10. GSIS ID NO.	N/A
11. PAG-IBIG ID NO.	N/A
12. PHILHEALTH NO.	N/A
13. SSS NO.	N/A
14. TIN NO.	N/A
15. AGENCY EMPLOYEE NO.	N/A
16. CITIZENSHIP	☑ Filipino ☐ Dual Citizenship ☑ by birth ☐ by naturalization
If holder of dual citizenship, please indicate the details.	Pls. indicate country:
17. RESIDENTIAL ADDRESS	BALAIS' RESIDENCE (House/Block/Lot No.) KALAHI ROAD (Street); N/A (Subdivision/Village) BARANGAY 3 (Barangay); BALANGIGA (City/Municipality) EASTERN SAMAR (Province)
ZIP CODE	6812
18. PERMANENT ADDRESS	BALAIS' RESIDENCE (House/Block/Lot No.) KALAHI ROAD (Street); N/A (Subdivision/Village) BARANGAY 3 (Barangay); BALANGIGA (City/Municipality) EASTERN SAMAR (Province)
ZIP CODE	6812
19. TELEPHONE NO.	N/A
20. MOBILE NO.	+(63) 906 474 3182
21. E-MAIL ADDRESS (if any)	kristoferbalais27@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all) / DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A (NAME EXTENSION (JR., SR))	N/A
MIDDLE NAME	N/A	
OCCUPATION	N/A	
EMPLOYER/BUSINESS NAME	N/A	
BUSINESS ADDRESS	N/A	
TELEPHONE NO.	N/A	
24. FATHER'S SURNAME	BALAIS	
FIRST NAME	VIRGINIO (JR.)	
MIDDLE NAME	DELANTAR	
25. MOTHER'S MAIDEN NAME		
SURNAME	EGNAL	
FIRST NAME	BELY LEA	
MIDDLE NAME	DIAZ	*(Continue on separate sheet if necessary)*

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE From	PERIOD OF ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	BALANGIGA CENTRAL ELEMENTARY SCHOOL	BASIC EDUCATION	06/04/2007	04/13/2014		2014	
SECONDARY	LEYTE NATIONAL HIGH SCHOOL	SENIOR HIGH SCHOOL	06/04/2018	04/03/2020		2020	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN BIOLOGY, MAJOR IN ZOOLOGY	09/05/2020	08/07/2024		2024	CUM LAUDE
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						

(Continue on separate sheet if necessary)

SIGNATURE		**DATE**	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
Diocese of Borongan, Commission on Youth	01/2024	Present	N/A	Diocesan Youth Leader
Central and Eastern Visayas Regional Youth Coordinating Council	02/2024	Present	N/A	Diocesan Representative
Boy Scouts of Philippines, Leyte Islands Chapter	03/2019	Present	N/A	Rover Scout
Knights of Columbus Council 4574 – Balangiga	2021	Present	N/A	3rd Degree Knight
College of Arts and Sciences – Supreme Student Council, Visayas State University	08/2023	08/2024	N/A	President
University Supreme Student Council Federation, Visayas State University	08/2023	08/2024	N/A	Councilor
St. Lawrence the Martyr Parish Youth Ministry, Balangiga, Eastern Samar	2017	01/2024	N/A	Parish Youth Coordinator

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Strategic Foresight-Scenarios Building and Strategic Planning Workshop 2024	07/15/2024	07/26/2024	80 hours	Managerial	Visayas State University
22nd National Conference of Youth Ministers	07/17/2024	07/21/2024	40 hours	Leadership	Episcopal Commission on Youth
Academic Research Mentorship Seminar by Dr. Rex Bernardo	04/25/2024	04/25/2024	5 hours	Technical	Department of Plant Breeding and Genetics
4th PACSA International Conference	03/13/2024	03/17/2024	40 hours	Technical	Philippine Association of Campus Student Advisers, Inc. (PACSA)
43rd Annual National Convention of Campus Advisers	03/13/2024	03/17/2024	40 hours	Leadership	Philippine Association of Campus Student Advisers, Inc. (PACSA)
27th Annual National Convention of Student Leaders	03/13/2024	03/17/2024	40 hours	Leadership	Philippine Association of Campus Student Advisers, Inc. (PACSA)
Student Leadership Training and Teambuilding Seminar	08/26/2023	08/26/2023	8 hours	Leadership	Visayas State University
DOST-SEI Scholars Leadership Camp	07/07/2023	07/13/2024	60 hours	Leadership	Department of Science and Technology, Science Education Institute

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Proficient in Technical Writing (English)		
Skilled in Microsoft Applications		
Experienced in Graphic Design		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☑ NO ☐ YES ☑ NO If YES, give details:
35. a. Have you ever been found guilty of any administrative offense?	☐ YES ☑ NO If YES, give details:
b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☑ NO If YES, give details:
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?	☐ YES ☑ NO If YES, give details:
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☑ NO If YES, give details:
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☑ NO If YES, give details (country):
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☑ NO If YES, please specify: ☐ YES ☑ NO If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME		CONTACT INFO
Ris Menoel R. Modina	**Thesis Adviser**	**rismenoel.modina@vsu.edu.ph**
Manuel D. Lunario	**Parish Priest**	**(63) 967 432 7620**

PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) *PLEASE INDICATE ID Number and Date of Issuance*	
Government Issued ID:	**PhilHealth**
ID/License/Passport No.:	**13-250008763-7**
Date/Place of Issuance:	**08/14/2024, Baybay City**

Signature (Sign inside the box)

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____ , affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath