

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CAMANDONA		
FIRST NAME	NINA MAE	NAME EXTENSION (JR., SR) n/a	
MIDDLE NAME	FRUTAS		
3. DATE OF BIRTH (mm/dd/yyyy)	01/25/1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	162	17. RESIDENTIAL ADDRESS	ANDRES ABELLANA House/Block/Lot No. Street ZONE 21 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province ZIP CODE 6521
8. WEIGHT (kg)	58	18. PERMANENT ADDRESS	ANDRES ABELLANA House/Block/Lot No. Street ZONE 21 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province ZIP CODE 6521
9. BLOOD TYPE	A+	19. TELEPHONE NO.	n/a
10. GSIS ID NO.	n/a	20. MOBILE NO.	09355841213 / 09396344694
11. PAG-IBIG ID NO.	121229201809	21. E-MAIL ADDRESS (if any)	ninamaecamandona@gmail.com
12. PHILHEALTH NO.	132503565963		
13. SSS NO.	06-4149406-2		
14. TIN NO.	349-973-897-000		
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	CAMANDONA			
FIRST NAME	ARNIE	NAME EXTENSION (JR., SR)	n/a	
MIDDLE NAME	DAJAO			
25. MOTHER'S MAIDEN NAME				
SURNAME	FRUTAS			
FIRST NAME	MERLY			
MIDDLE NAME	ALIDRO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From To			

ELEMENTARY	Carlos P. Garcia Elementary School		2006	2010		2010	Valedictorian
SECONDARY	Baybay National High School		2010	2014		2014	Salutatorian
VOCATIONAL / TRADE COURSE	n/a	n/a	n/a	n/a	n/a	n/a	n/a
COLLEGE	University of San Carlos	Bachelor of Science in Psychology	2014	2018		2018	Cum Laude
GRADUATE STUDIES	University of San-Jose Recoletos	Juris Doctor of Law	2019	present	100 units		
<i>(Continue on separate sheet if necessary)</i>							
SIGNATURE		DATE	01/10/2022		CS FORM 212 (Revised 2017), Page 1 of 4		

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	DATE	01/10/2022	CS FORM 212 (Revised 2017), Page 2 of 4
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Junior Personnel Management Association of the Philippines (JPMAP) - Cebu City	8 10 2016	8 10 2017	60 hours	Member- Community Service Department


(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Turnitin Feedback Studio Workflow Instructors' training	05/31/2020		2 hours	Technical	VSU
	Understanding Corpus Linguistics	08/22/2021		2 hours	Technical	VSU DLABS
	Globalization: Interdependency of Asia Pacific Nations Vis-A-Vis South China Sea Political Tension and Covid-19 Management	11 10 2021		2 hours	Technical	VSU DLABS
	Empathetic Leadership Webinar	8 07 2021		4 hours	Technical	UP CEBU Teaching and Learning Resource Center
	Working with Young People who Self Injure	8 09 2021		2 hours	Technical	Australian College of Applied Psychology
	Navigating the Pandemic in the Philippines: Outlook, Risks and Policies	8 13 2021		1.5 hours	Technical	Philippine Economic Society
	Mental Health Support Webinar	8 14 2021		4 hours	Technical	UP CEBU Teaching and Learning Resource Center
	Psychological Report: A Guide to Professional Psychology	8 15 2021		4 hours	Technical	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES GRADUATE SCHOOL
	Preservation of Mindanao Scripts: Rediscovering Jawi and Kirim	8 18 2021		4 hours	Technical	MINDANAO STATE UNIVERSITY- ILIGAN
	Language, Languages, Languaging in the Multilingual 21st Century Classroom	8 18 2021		2 hours	Technical	UP VISAYAS CAS
	Emotional Validation and Acknowledgement of Feelings: Techniques for Supporting Challenging Behaviours	8 19 2021		4 hours	Technical	EPEC EDUCATION
	Mindanao History and Culture for Teachers	8 25 2021		4 hours	Technical	MSU Institute of Peace and Development in Mindanao
	Data Privacy Protection	8 09 2021	8 13 2021	20 hours	Technical	DICT Visayas Cluster 1
	UPCWGS Research Dissemination Forum	8 31 2021		4 hours	Technical	University of the Philippines Center for Women's and Gender Studies
	Qualitative Research Methods	9 22 2021		4 hours	Technical	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES GRADUATE SCHOOL
	Day 1 AM Introduction to Qualitative and Quantitative Researches: "Engaging Higher Education Institutions in Social Research"	8 26 2021		4 hours	Technical	UP LOS BANOS - Office for Institutional Development in Higher Education
	Day 1 PM Introduction to Qualitative and Quantitative Researches: "Quantitative Social Research Designs"	8 26 2021		4 hours	Technical	UP LOS BANOS - Office for Institutional Development in Higher Education
	Day 2 AM Introduction to Qualitative and Quantitative Researches: "Selecting and Implementing Qualitative Social Research Designs"	8 27 2021		4 hours	Technical	UP LOS BANOS - Office for Institutional Development in Higher Education
	Day 3 AM Introduction to Qualitative and Quantitative Researches: "Fostering Lifelong Learning through Action Researc"	9 02 2021		4 hours	Technical	UP LOS BANOS - Office for Institutional Development in Higher Education
	Day 3 PM Introduction to Qualitative and Quantitative Researches: "Getting Published: Why, How, and Where?"	9 02 2021		4 hours	Technical	UP LOS BANOS - Office for Institutional Development in Higher Education
	Day 4 AM "Engaging Higher Education Institutions in Social Research: "Writing the Research Proposal: Starting IT Right, Keeping U on T-rack"	9 03 2021		4 hours	Technical	UP LOS BANOS - Office for Institutional Development in Higher Education
	4th Colleges and Universities Public Service Conference (CUPSCON 4)	10 21 2021	10 22 2021	2 days/ 16 hours	Technical	UP Public Service Office
	How to teach and manage your Gen Z Class (Understanding the Self Edition)	10 15 2021		4 hours	Technical	UP LOS BANOS

(Continue on separate sheet if necessary)			
VIII. OTHER INFORMATION			
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)
	Reading		n/a
	Cooking		
	Drawing, sketching and painting		
(Continue on separate sheet if necessary)			
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<div style="display: flex; justify-content: space-between;"> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO </div> <p>If YES, give details:</p> <p style="text-align: right;"><u>Resigned because the company was affected by</u></p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details: _____</p>												
	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details (country):</p> <hr/>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, please specify: _____</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, please specify ID No: _____</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>LOVELY MAE J. ESTOR</td> <td>Baybay City</td> <td>0909-323-4740</td> </tr> <tr> <td>MARIA CARLA JUCTAN</td> <td>Cebu City</td> <td>0928-700-6397</td> </tr> <tr> <td>LOUISE MARIE MORAN</td> <td>Cebu City</td> <td>0922-496-3693)</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	LOVELY MAE J. ESTOR	Baybay City	0909-323-4740	MARIA CARLA JUCTAN	Cebu City	0928-700-6397	LOUISE MARIE MORAN	Cebu City	0922-496-3693)
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td style="padding: 2px;">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td style="padding: 2px;">Government Issued ID: UMID- 0111-9135429-5</td> </tr> </table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: UMID- 0111-9135429-5	<div style="display: flex; align-items: center;"> <div style="flex: 1; border: 1px solid black; height: 150px; margin-right: 10px;"></div> <div style="flex: 1; text-align: center;">  <p>PHOTO</p> </div> <div style="flex: 1; border: 1px solid black; height: 150px; margin-left: 10px; display: flex; align-items: center; justify-content: center;"> <p>#</p> </div> </div>									
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ID/License/Passport No.: **P0709552B**

Date/Place of Issuance: **Cebu City (Feb 18, 2019)**

Signature (Sign inside the box)

01/10/2022

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath