



07 December 2022

DR. ANATOLIO N. POLINAR

Head, Department of Forest Science

Visayas State University

Good day, sir!

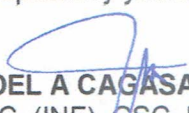
The Reserve Officers' Training Corps, a component of the National Service Training Program, aims to promote, develop, and maintain community relations through Civil – Military Operations. This includes a wide range of activities, one of which is Tree Planting — an activity that engages student cadets in preserving and protecting the environment and instills patriotism among them. We also intend that through this we will be able to help the university with its vision on environmental conservation.

In this connection, we, the Visayas State University – Reserve Officers' Training Corps Unit, humbly request from your good office the availability of one hundred (100) seedlings in any variety and site where we could possibly plant them. This activity will be on Saturday December 10, 2022 in the morning in which we also politely request the assistance of any of your personnel available on the said day.

We greatly acknowledge how you have been very accommodating and supportive to us the past academic years.

We hope that this request merit your consideration and approval.

Respectfully yours,


NOEL A CAGASAN
LTC (INF) GSC PA
Commandant, VSU – ROTCU

Noted by:


PROF. JOY A. BELLEN
Director, NSTP Office

APPROVED:

DR. ANATOLIO N. POLINAR

Head, VSU – DFS