

DAILY TIME RECORD
TOLIBAS, MICHELLE C.
 (NAME)

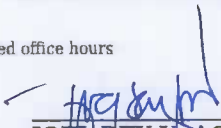
For the month of
December 1 - 31, 2021
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:00	12:00	1:00	5:00		Absent
2-THU	8:00	12:00	1:00	5:00		Absent
3-FRI	8:00	12:00	1:00	5:00	WFH	Absent
4-SAT						Off
5-SUN						Off
6-MON	8:00	12:00	1:00	5:00		Absent
7-TUE	8:00	12:00	1:00	5:00		Absent
8-WED	8:00	12:00	1:00	5:00		Absent
9-THU	8:00	12:00	1:00	5:00		Absent
10-FRI	8:00	12:00	1:00	5:00	WFH	Absent
11-SAT						Off
12-SUN						Off
13-MON	8:00	12:00	1:00	5:00		Absent
14-TUE	8:00	12:00	1:00	5:00		Absent
15-WED	8:00	12:00	1:00	5:00		Absent
16-THU	Solo Parent Leave					Absent
17-FRI	Solo Parent Leave					Absent
18-SAT						Off
19-SUN						Off
20-MON	Solo Parent Leave					Absent
21-TUE	Solo Parent Leave					Absent
22-WED	Solo Parent Leave					Absent
23-THU	Solo Parent Leave					Absent
24-FRI	Solo Parent Leave					Absent
25-SAT						Off
26-SUN						Off
27-MON	Teacher's Leave					Absent
28-TUE	Teacher's Leave					Absent
29-WED	Teacher's Leave					Absent
30-THU	Teacher's Leave					Absent
31-FRI	Teacher's Leave					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


MICHELLE C. TOLIBAS

VERIFIED as to prescribed office hours


JOEL REY U. ACOB
 College Dean
 College of Nursing