



March 1, 2022

Dr. Edgardo E. Tulin,
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Maria Juliet C. Ceniza**
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **IAN DAVE B. CUSTODIO**, as component leader of the project entitled: **MAGPANGUAPA 2.0: Digitizing Community Monitoring in the Barangays for Data-Driven Governance and Development (Project DigiMon)** effective January 1, 2022 to December 31, 2022 chargeable to VSU GAA 2022.

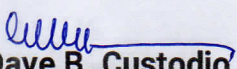
As a component leader for the project, Mr. Custodio is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Plan project activities for the year
2. Implement project activities as planned
3. Prepare reports for project activities
4. Publish articles from project results

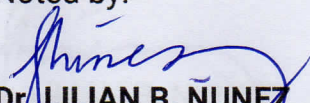
Very truly yours,

CHRISTOPHER JR. GALGO
Project Leader

Conforme:


Ian Dave B. Custodio
Instructor I, VISERDAC

Noted by:


Dr. LILIAN B. NUNEZ
Director, ISRDS