

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	T & A VARIETY STORE	P.O No:	PO-GF-MOOE-2023-08-0753
Address :	M.L. Quezon St., Baybay City, Leyte	Date:	31-Aug-23
TIN:	101-721-048-000	PR No:	Assorted PR's
		Mode of Procurement:	NP - SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte	Delivery Term: FOB - VSU Main Campus
Date of Delivery: Within 30 calendar days upon receipt of P.O.	Payment Term: <i>As per cost of items delivered</i>

Item No.	Description	Unit	QTY	Unit Cost	Amount
	GF-2023-02-00265 (ARIC) Maria Rhoda A. Salas				
1	Tissue, Bathroom, 2 Ply, 12 roll/back	packs	5	158.00	790.00
2	Foil, Aluminum, 16m x 30cm (approx. 260g)	roll	1	238.00	238.00
	GF-2023-05-00852 (CME) Geecel F. Galvez				
3	Alcohol, Isopropyl, 70% Solution, Pump Type, (1 LITER)	boxes	5	198.00	990.00
4	Fabric Conditioner, 1L, any scnet	btls	4	375.00	1,500.00
5	Paper, Bond, A4, 2-24, 80 gsm	reams	20	278.00	5,560.00
6	Paper, Photo, High Gloss, A4, 230G, 20 shts/pack	packs	10	98.00	980.00
7	Pen, Sign, .5mm, Gel-type, Blue, (MY GEL)	pcs	50	28.00	1,400.00
8	Pen, Sign, .5mm, Gel-type, Red	pcs	50	28.00	1,400.00
9	Soap, Dishwashing, Liquid, 250ml	btls	15	78.00	1,170.00
10	Sticky Notes, 2 x 3, Assorted Colors	packs	10	28.00	280.00
11	Tissue, Bathroom, 2 Ply, 12 rolls/pack	rolls	10	158.00	1,580.00
	GF-2023-05-00782 (CET) Mirzi Olga P. Degracia				
12	Paper Clips, Vinyl Coated, Assorted Colors, 33mm, 100 pcs/box	pack of 10's	1	15.00	15.00
13	Paper, Bond, A4, S-24, 80gsm	reams	8	278.00	2,224.00

14	Paper, Bond, Long, S-24, 80gsm	reams	2	320.00	640.00
	XX				
	Purpose: Office supply use				
	Intended: Various Offices				

TOTAL: **18,767.00**

Total Amount in Words: **EIGHTEEN THOUSAND SEVEN HUNDRED SIXTY SEVEN PESOS ONLY**

Very truly yours,

Conforme:

Supplier's signature Over Printed Name

EDGARDO E. TULIN

President

Date

Fund Cluster: _____

ORS/BURS No. : _____

Funds Available: _____

Date of ORS/BURS: _____

NICK FREDDY R. BELLO
Head, Accounting Division

Amount: _____