

DAILY TIME RECORD**ESPINOSA, ELIZA D.**

(NAME)

For the month of

May 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	8:02	12:57	12:57	5:25		8hrs
3-TUE						Holiday
4-WED	7:52	12:12	12:50	5:21		8hrs
5-THU	7:43	12:38	12:49	5:22		8hrs
6-FRI	calamity leave					Absent
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE	calamity leave					Absent
11-WED	7:39	12:02	12:44	5:13		8hrs
12-THU	7:58	12:38	12:57	5:17		8hrs
13-FRI	7:32	12:16	12:42	5:01		8hrs
14-SAT						Off
15-SUN						Off
16-MON	7:41	12:29	12:54	5:13		8hrs
17-TUE	7:30	12:06	12:59	5:03		8hrs
18-WED	OB					Absent
19-THU	7:35	12:10	12:47	5:04		8hrs
20-FRI	Aguila	12:03	12:48	5:23	3hrs 25mins	4hrs 35mins
21-SAT						Off
22-SUN						Off
23-MON	7:41	12:06	12:48	Aguila	3hrs 35mins	4hrs 25mins
24-TUE	7:56	12:16	12:57	5:03		8hrs
25-WED	7:48	12:11	12:50	5:14		8hrs
26-THU	7:37	12:03	1:03	5:23	3mins	7hrs 57mins
27-FRI	7:39	12:06	12:48	5:22		8hrs
28-SAT						Off
29-SUN						Off
30-MON	OB					Absent
31-TUE	7:39	Aguila	5:23		8hrs	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ELIZA D. ESPINOSA

VERIFIED as to prescribed office hours

DENNIS P. PEQUE

Department Head

College of Forestry & Environmental Sciences