

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier : BAYBAY PRINTSHOP	P.O No: GF-2022-03-0120
Address : R. Magsaysay Avenue, Baybay City	Date: March 17, 2022
TIN: 183-801-468-003	P.R No.: GF-2021-07-00519,00551
Mode of Procurement: NP-Small Value Procurement	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus	Delivery Term: FOB-VSU Baybay
Delivery Period: Within 30 calendar days upon receipt of P.O.	Payment Term: As per cost of items delivered

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	pcs	GLOBE pre-paid cell card, 300 php At least six (6) months expiry from delivery date	15	329.00	4,935.00
2	pcs	SMART pre-paid cell card, 300 php At least six (6) months expiry from delivery date xx	19	329.00	6,251.00
Purpose: For communication use. (J.R.U. Acob) Intended: CoN					
TOTAL:					11,186.00

Total Amount in Words: **ELEVEN THOSUAND ONE HUNDRED EIGHTY SIX PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

EDGARDO E. TULIN
President

Supplier's signature Over Printed Name

Date

Fund Cluster: _____
Funds Available: _____

ORS/BURS No. : _____
Date of ORS/BURS: _____
Amount: _____

NICK FREDDY R. BELLO

(OIC) Head, Accounting Division