



13 April 2023

Ms. MARWEN A. CASTAÑEDA

University Registrar
Visayas State University
Visca, Baybay City, Leyte

Dear **Ms. Castañeda**:

Greetings of good health!

We would like to inform your office that four (4) of our Mete 148 – Research in Meteorology and Climatology Lecture and Laboratory sections was merged into one (1) section only. This is due to the reason that there were only a few students enrolled in each section. This was pointed out by Dr. Belonias during the time we submitted our Actual Teaching Workload.

In this regard, we would like to request that the 4 sections be merged in 1 to formally transfer all the students. Below are the course offerings numbers of the courses need to be merge:

Mete 148 Lecture Offering No. A252, A253, A254, & A250
Mete 148 Laboratory Offering No. A251, A257, A256, & A257

Thank you very much for your constant support to the Department of Meteorology.

Very truly yours,

CHARLIE S. ANDAN

Head, DMet