Civil Service Form 48

# DAILY TIME RECORD GISULGA, SALOMA B.

For the month of August 1 - 31, 2022 Official hours for arrival and departure 8:00AM - 5:00PM

D	AM		PM			
Day	IN	OUT	IN	OUT	T/U	Total
1-MON	6:56	12:00	12:01	5:05		8hrs
2-TUE						FL
3-WED						FL
4-THU						SL
5-FRI	7:22	12:04	12:06	5:00		8hrs
6-SAT		R. L.				Off
7-SUN		MA				Off
8-MON						SL
9-TUE	7:08	12:04	12:06	5:00		8hrs
10-WED	7:02	12:01	12:04	5:00		8hrs
11-THU	7:12	12:03	12:04	5:17		8hrs
12-FRI	7:18	12:08	12:11	5:00		8hrs
13-SAT						Off
14-SUN						Off
15-MON	7:08	12:05	12:06	5:00		8hrs
16-TUE	7:18	12:02	12:04	5:00		8hrs
17-WED	7:09	12:01	12:02	5:00		8hrs
<b>18-</b> THU	7:15	12:07	12:08	5:00		8hrs
19-FRI	7:11	12:11	12:12	5:13		8hrs
20-SAT						Off
21-SUN						Off
22-MON	6:51	12:28	12:30	5:55		8hrs
23-TUE	6:18	12:28	12:29	5:08		8hrs
24-WED	7:03	12:12	12:17	5:00		8hrs
25-тни	7:22	12:01	12:32	5:00		8hrs
26-FRI	7:04	12:13	12:14	5:02		8hrs
27-SAT						Off
28-SUN			1000			Off
29-MON						Holiday
<b>30-</b> TUE	6:42	12:13	12:36	5:00		8hrs
31-WED	7:24	12:47	12:48	5:00		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

SALOMA B. GISULGA

VERIFIED as to prescribed office bours

LILIAN B. NUÑEZ

Department Head

Barangay Integrated Development Approach for Nutrition Improvement

he Philippines

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Stamp of Date of Receipt

y City, Leyte

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☑ Out Patient	(Pls. Specify) : Philippines				
n case of Spec Specify Illness	ial Leave Benefits for Women:				
	y leave: of Master's Degree Examination Review				
Other purpose:  Monetization  Terminal Le	on of Leave Credits				
5.d COMMUTA	TION English English and Land State of Landson Co.				
□ Requested	d ⊠ Not Requested				
	GISUIGA, SALOMA B.				
	(Signature of Applicant)				

TION ON APPLICATION

7.b RECOMMENDATION:

☐ For Approval

☐ For Disapproval due to:

LILIAN B. NUÑEZ

Institute for Strategic Research & Development Studies

7.d DISAPPROVED due to:

DO E. TULIN

1 of 1 me and Signature)

sity President



# Republic of the Philippines

VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

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## APPLICATION FOR LEAVE

1. OFFICE/DEPT./DIVISIO	Name (L	ast)	(First)	(Middle)	
BIDANI	Gisul	ga	Saloma	Binoya of much manner of Esta Landa	
3. DATE OF FILING	4. POSIT	ION		5. SALARY (Monthly)	
08/09/2022	Se Se	cience Resear	rch Specialist I	to and Leaves you could be	
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6.a TYPE OF LEAVE TO B	E AVAILED OF:		6.b DETAILS OF LEA	AVE:	
□Adoption □Mandatory/Force □Maternity □Maternity - 7 days Tracaregiver □Maternity - additiona □Monetization □Parental (Solo Paren □Paternity □Rehabilitation (Sec. 55,  □Sabbatical ⊠Sick □Special Emergency ( □Special Leave Benefi □Special Leave Priviles □Study □VAWC (RA No. 9262 / CSC □Vacation  Others:	al 15 days for single t) Rule XVI, Omnibus Rules II Calamity) its for women ege MC No. 15, s. 2005)	e mother	In case of vacation/Special Privilege leave:  □ Within the Philippines: □ Abroad (Pls. Specify):  In case of Sick leave: □ In Hospital (Pls. Specify): ☑ Out Patient (Pls. Specify): Philippines  In case of Special Leave Benefits for Women: (Specify Illness)  In case of Study leave: □ Completion of Master's Degree □ BAR/Board Examination Review  Other purpose: □ Monetization of Leave Credits □ Terminal Leave		
	NG DAYS APPLIED  1 day usive Dates 022 - 08/08/2022	FOR	6.d COMMUTATION  □ Requested ☑ Not Requested  GISULGA, SALOMA B.  (Signature of Applicant)		
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7.a CERTIFICATION OF I AS of: August 2022	EAVE CREDITS	A.C. Muni	7.b RECOMMENDA	TION:	
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REGINA C. BIBERA Office of the Head of Payroll and Leave Benefits			LILIAN B. NUÑEZ  Institute for Strategic Research & Development Studies		
7.c APPROVED FOR: day(s) with payday(s) without pay Others (Specify):			7.d DISAPPROVED due to:		
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#### Republic of the Philippines

VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte Stamp of Date of Receipt

## APPLICATION FOR LEAVE

1. OFFICE/DEPT./DIVISION	ON Name (I	Last)	(First)	(Middle)	
BIDANI	Gisu	lga	Saloma	Binoya	
3. DATE OF FILING	4. POSI	TION		5. SALARY (Monthly)	
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Total Earned	48.227	196.25	D.P. Di	President any original and their any distribution of	
Less this Application	fizzati un	9111 34	☐ For Disapproval		
Balance	48.227	195.25		fr: Heddi	
REGIN Office of the Head of	IA C. BIBERA  f Payroll and Leave	e Benefits	LILIAN B. NUÑEZ  Institute for Strategic Research & Development Studies		
7.c APPROVED FOR: day(s) with payday(s) without pay Others (Specify):			7.d DISAPPROVED due to:		
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1. OFFICE/DEPT./DIVISION	Name (Last)	(First)	(Middle)	
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G.a TYPE OF LEAVE TO BE AVAI  □Adoption  ⊠Mandatory/Force □Maternity □Maternity - 7 days Transfera  caregiver □Maternity - additional 15 da □Monetization □Parental (Solo Parent) □Paternity □Rehabilitation (Sec. 55, Rule XVI, 4292) □Sabbatical □Sick □Special Emergency (Calami: □Special Leave Benefits for verille and second	able to father/alternate ys for single mother  Omnibus Rules Implementing E.O. No.  ty)  vomen  s. 2005)	In case of vacation/Special Privilege leave:  Within the Philippines: Abroad (Pls. Specify):  In case of Sick leave: In Hospital (Pls. Specify): Out Patient (Pls. Specify):  In case of Special Leave Benefits for Women: (Specify Illness)  In case of Study leave: Completion of Master's Degree BAR/Board Examination Review  Other purpose: Monetization of Leave Credits Terminal Leave		
6.c NUMBER OF WORKING DAY  2 days Inclusive D  08/02/2022 - 08	ates in a second	6.d COMMUTATION  □ Requested   ■ Not Requested  GISULGA, SALOMA B.  (Signature of Applicant)		
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7.a CERTIFICATION OF LEAVE AS of: <u>August 2022</u>		7.b RECOMME		
Total Earned Less this Application Balance  REGINA C. B	IBERA	For Approval  For Disapproval due to:  Multiple Marchael  LILIAN B. NUñEZ		
Office of the Head of Payro	ll and Leave Benefits	Institute fe	or Strategid Research & Development Studies	
7.c APPROVED FOR: day(s) with payday(s) Others (Specify):	) without pay	7.d DISAPPRO	VED due to:	
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