

DAILY TIME RECORD
GISULGA, SALOMA B.
 (NAME)

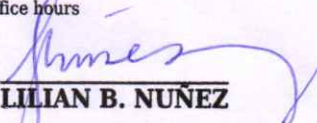
For the month of
August 1 - 31, 2022
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	6:56	12:00	12:01	5:05		8hrs
2-TUE						FL
3-WED						FL
4-THU						SL
5-FRI	7:22	12:04	12:06	5:00		8hrs
6-SAT						Off
7-SUN						Off
8-MON						SL
9-TUE	7:08	12:04	12:06	5:00		8hrs
10-WED	7:02	12:01	12:04	5:00		8hrs
11-THU	7:12	12:03	12:04	5:17		8hrs
12-FRI	7:18	12:08	12:11	5:00		8hrs
13-SAT						Off
14-SUN						Off
15-MON	7:08	12:05	12:06	5:00		8hrs
16-TUE	7:18	12:02	12:04	5:00		8hrs
17-WED	7:09	12:01	12:02	5:00		8hrs
18-THU	7:15	12:07	12:08	5:00		8hrs
19-FRI	7:11	12:11	12:12	5:13		8hrs
20-SAT						Off
21-SUN						Off
22-MON	6:51	12:28	12:30	5:55		8hrs
23-TUE	6:18	12:28	12:29	5:08		8hrs
24-WED	7:03	12:12	12:17	5:00		8hrs
25-THU	7:22	12:01	12:32	5:00		8hrs
26-FRI	7:04	12:13	12:14	5:02		8hrs
27-SAT						Off
28-SUN						Off
29-MON						Holiday
30-TUE	6:42	12:13	12:36	5:00		8hrs
31-WED	7:24	12:47	12:48	5:00		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


SALOMA B. GISULGA

VERIFIED as to prescribed office hours


LILIAN B. NUÑEZ
 Department Head

Barangay Integrated Development Approach for Nutrition Improvement

the Philippines

TE UNIVERSITY
 ay City, Leyte

Stamp of Date of Receipt

ON FOR LEAVE

First) (Middle)

Saloma Binoya

5. SALARY (Monthly)

Specialist I

OF APPLICATION

b DETAILS OF LEAVE:

In case of vacation/Special Privilege leave:

- Within the Philippines :
- Abroad (Pls. Specify) :

In case of Sick leave:

- In Hospital (Pls. Specify) :
- Out Patient (Pls. Specify) : **Philippines**

In case of Special Leave Benefits for Women:
 Specify Illness)

In case of Study leave:

- Completion of Master's Degree
- BAR/Board Examination Review

Other purpose:

- Monetization of Leave Credits
- Terminal Leave

5.d COMMUTATION

- Requested
- Not Requested

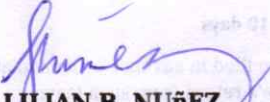

GISULGA, SALOMA B.

(Signature of Applicant)

ION ON APPLICATION

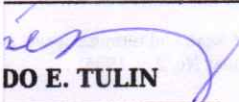
7.b RECOMMENDATION:

- For Approval
- For Disapproval due to:


LILIAN B. NUÑEZ

Institute for Strategic Research & Development Studies

7.d DISAPPROVED due to:


DO E. TULIN

(Name and Signature)
 sity President



Republic of the Philippines

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

1. OFFICE/DEPT./DIVISION	Name (Last)	(First)	(Middle)
BIDANI	Gisulga	Saloma	Binoya
3. DATE OF FILING	4. POSITION		5. SALARY (Monthly)
08/09/2022	Science Research Specialist I		

6. DETAILS OF APPLICATION

6.a TYPE OF LEAVE TO BE AVAILED OF:

- Adoption
 Mandatory/Force
 Maternity
 Maternity - 7 days Transferable to father/alternate caregiver
 Maternity - additional 15 days for single mother
 Monetization
 Parental (Solo Parent)
 Paternity
 Rehabilitation (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
 Sabbatical
 Sick
 Special Emergency (Calamity)
 Special Leave Benefits for women
 Special Leave Privilege
 Study
 VAWC (RA No. 9262 / CSC MC No. 15, s. 2005)
 Vacation

Others: _____

6.b DETAILS OF LEAVE:

In case of vacation/Special Privilege leave:

- Within the Philippines :
 Abroad (Pls. Specify) :

In case of Sick leave:

- In Hospital (Pls. Specify) :
 Out Patient (Pls. Specify) : Philippines

In case of Special Leave Benefits for Women:
(Specify Illness)

In case of Study leave:

- Completion of Master's Degree
 BAR/Board Examination Review

Other purpose:

- Monetization of Leave Credits
 Terminal Leave

6.c NUMBER OF WORKING DAYS APPLIED FOR

1 day

Inclusive Dates

08/08/2022 - 08/08/2022

6.d COMMUTATION

- Requested Not Requested


GISULGA, SALOMA B.

(Signature of Applicant)

7. DETAILS OF ACTION ON APPLICATION

7.a CERTIFICATION OF LEAVE CREDITS

AS of: August 2022


	Vacation Leave	Sick Leave
Total Earned	48.394	195.417
Less this Application		
Balance	48.394	194.417

REGINA C. BIBERA

Office of the Head of Payroll and Leave Benefits

7.b RECOMMENDATION:

- For Approval
 For Disapproval due to:

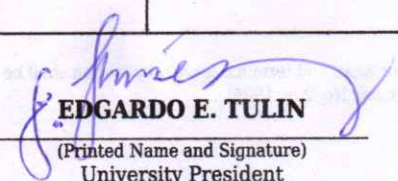

LILIAN B. NUÑEZ

Institute for Strategic Research & Development Studies

7.c APPROVED FOR:

___ day(s) with pay ___ day(s) without pay
 Others (Specify):

7.d DISAPPROVED due to:


EDGARDO E. TULIN
(Printed Name and Signature)
University President



Republic of the Philippines

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

1. OFFICE/DEPT./DIVISION	Name (Last)	(First)	(Middle)
BIDANI	Gisulga	Saloma	Binoya
3. DATE OF FILING	4. POSITION		5. SALARY (Monthly)
08/05/2022	Science Research Specialist I		

6. DETAILS OF APPLICATION

<p>6.a TYPE OF LEAVE TO BE AVAILED OF:</p> <p><input type="checkbox"/> Adoption</p> <p><input type="checkbox"/> Mandatory/Force</p> <p><input type="checkbox"/> Maternity</p> <p><input type="checkbox"/> Maternity - 7 days Transferable to father/alternate caregiver</p> <p><input type="checkbox"/> Maternity - additional 15 days for single mother</p> <p><input type="checkbox"/> Monetization</p> <p><input type="checkbox"/> Parental (Solo Parent)</p> <p><input type="checkbox"/> Paternity</p> <p><input type="checkbox"/> Rehabilitation (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)</p> <p><input type="checkbox"/> Sabbatical</p> <p><input checked="" type="checkbox"/> Sick</p> <p><input type="checkbox"/> Special Emergency (Calamity)</p> <p><input type="checkbox"/> Special Leave Benefits for women</p> <p><input type="checkbox"/> Special Leave Privilege</p> <p><input type="checkbox"/> Study</p> <p><input type="checkbox"/> VAWC (RA No. 9262 / CSC MC No. 15, s. 2005)</p> <p><input type="checkbox"/> Vacation</p> <p>Others: _____</p>	<p>6.b DETAILS OF LEAVE:</p> <p>In case of vacation/Special Privilege leave:</p> <p><input type="checkbox"/> Within the Philippines :</p> <p><input type="checkbox"/> Abroad (Pls. Specify) :</p> <p>In case of Sick leave:</p> <p><input type="checkbox"/> In Hospital (Pls. Specify) :</p> <p><input checked="" type="checkbox"/> Out Patient (Pls. Specify) : Philippines</p> <p>In case of Special Leave Benefits for Women: (Specify Illness)</p> <p>In case of Study leave:</p> <p><input type="checkbox"/> Completion of Master's Degree</p> <p><input type="checkbox"/> BAR/Board Examination Review</p> <p>Other purpose:</p> <p><input type="checkbox"/> Monetization of Leave Credits</p> <p><input type="checkbox"/> Terminal Leave</p>
<p>6.c NUMBER OF WORKING DAYS APPLIED FOR</p> <p><u>1 day</u></p> <p>Inclusive Dates</p> <p>08/04/2022 - 08/04/2022</p>	<p>6.d COMMUTATION</p> <p><input type="checkbox"/> Requested <input checked="" type="checkbox"/> Not Requested</p> <p><i>Gisulga</i></p> <p>GISULGA, SALOMA B.</p> <p>(Signature of Applicant)</p>

7. DETAILS OF ACTION ON APPLICATION

<p>7.a CERTIFICATION OF LEAVE CREDITS</p> <p>AS of: <u>August 2022</u></p> <table border="1"> <thead> <tr> <th></th> <th>Vacation Leave</th> <th>Sick Leave</th> </tr> </thead> <tbody> <tr> <td>Total Earned</td> <td>48.227</td> <td>196.25</td> </tr> <tr> <td>Less this Application</td> <td></td> <td></td> </tr> <tr> <td>Balance</td> <td>48.227</td> <td>195.25</td> </tr> </tbody> </table> <p>REGINA C. BIBERA</p> <p>Office of the Head of Payroll and Leave Benefits</p>		Vacation Leave	Sick Leave	Total Earned	48.227	196.25	Less this Application			Balance	48.227	195.25	<p>7.b RECOMMENDATION:</p> <p><input type="checkbox"/> For Approval</p> <p><input type="checkbox"/> For Disapproval due to:</p> <p><i>Lilian B. Nuñez</i></p> <p>LILIAN B. NUÑEZ</p> <p>Institute for Strategic Research & Development Studies</p>
	Vacation Leave	Sick Leave											
Total Earned	48.227	196.25											
Less this Application													
Balance	48.227	195.25											
<p>7.c APPROVED FOR:</p> <p>___ day(s) with pay ___ day(s) without pay</p> <p>Others (Specify):</p>	<p>7.d DISAPPROVED due to:</p>												

EDGARDO E. TULIN(Printed Name and Signature)
University President



Republic of the Philippines

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

1. OFFICE/DEPT./DIVISION	Name (Last)	(First)	(Middle)
BIDANI	Gisulga	Saloma	Binoya
3. DATE OF FILING	4. POSITION		5. SALARY (Monthly)
08/01/2022	Science Research Specialist I		

6. DETAILS OF APPLICATION

<p>6.a TYPE OF LEAVE TO BE AVAILED OF:</p> <p><input type="checkbox"/> Adoption</p> <p><input checked="" type="checkbox"/> Mandatory/Force</p> <p><input type="checkbox"/> Maternity</p> <p><input type="checkbox"/> Maternity - 7 days Transferable to father/alternate caregiver</p> <p><input type="checkbox"/> Maternity - additional 15 days for single mother</p> <p><input type="checkbox"/> Monetization</p> <p><input type="checkbox"/> Parental (Solo Parent)</p> <p><input type="checkbox"/> Paternity</p> <p><input type="checkbox"/> Rehabilitation (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)</p> <p><input type="checkbox"/> Sabbatical</p> <p><input type="checkbox"/> Sick</p> <p><input type="checkbox"/> Special Emergency (Calamity)</p> <p><input type="checkbox"/> Special Leave Benefits for women</p> <p><input type="checkbox"/> Special Leave Privilege</p> <p><input type="checkbox"/> Study</p> <p><input type="checkbox"/> VAWC (RA No. 9262 / CSC MC No. 15, s. 2005)</p> <p><input type="checkbox"/> Vacation</p> <p>Others: _____</p>	<p>6.b DETAILS OF LEAVE:</p> <p>In case of vacation/Special Privilege leave:</p> <p><input type="checkbox"/> Within the Philippines :</p> <p><input type="checkbox"/> Abroad (Pls. Specify) :</p> <p>In case of Sick leave:</p> <p><input type="checkbox"/> In Hospital (Pls. Specify) :</p> <p><input type="checkbox"/> Out Patient (Pls. Specify) :</p> <p>In case of Special Leave Benefits for Women: (Specify Illness)</p> <p>In case of Study leave:</p> <p><input type="checkbox"/> Completion of Master's Degree</p> <p><input type="checkbox"/> BAR/Board Examination Review</p> <p>Other purpose:</p> <p><input type="checkbox"/> Monetization of Leave Credits</p> <p><input type="checkbox"/> Terminal Leave</p>
<p>6.c NUMBER OF WORKING DAYS APPLIED FOR</p> <p><u>2 days</u></p> <p>Inclusive Dates</p> <p><u>08/02/2022 - 08/03/2022</u></p>	<p>6.d COMMUTATION</p> <p><input type="checkbox"/> Requested <input checked="" type="checkbox"/> Not Requested</p> <p><i>Gisulga</i></p> <p>GISULGA, SALOMA B.</p> <p>(Signature of Applicant)</p>

7. DETAILS OF ACTION ON APPLICATION

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Total Earned													
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Balance													
<p>7.c APPROVED FOR:</p> <p>___ day(s) with pay ___ day(s) without pay</p> <p>Others (Specify):</p>	<p>7.d DISAPPROVED due to:</p>												

Edgardo E. Tulin

EDGARDO E. TULIN

(Printed Name and Signature)

University President