



December 13, 2021

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

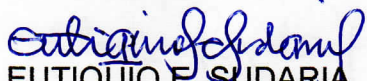
Sir:

The Coconut Nonfood Project (IGP 6.3) of the Center has a gross income of One Million Seven Hundred Twenty One Thousand Seven Hundred Eighty Four Pesos and Thirty Centavos (P1,721,784.30.00) for this year. The estimated gross profit is Nine Hundred Forty Seven Thousand Six Hundred Fifty One Pesos and Forty Eight Centavos (P947,651.48).

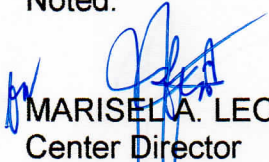
Since the undersigned project manager will retire on December 28 this year, it is requested that IGP 6.3 will be computed ahead of the other IGPs of the University so that the share of the management could be processed within this month of December.

Thank you.

Respectfully yours,


EUTQUIO E. SUDARIA
Project Manager, IGP 6.3

Noted:


MARISELA A. LEORNA
Center Director

Recommending Approval:

DILBERTO O. FERRAREN
VP for Planning, Resource Generation and External Affairs

Approved:

EDGARDO E. TULIN
President