



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: **LORRAINE CRISTY E. CENIZA**


Department: **ITEEM**

For the Month of: **OCTOBER**

Year: **2022**

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3	8:00	12:00					1:00	5:30					8.5
4	7:00	12:00					1:00	5:30					9.5
5													
6	8:00	12:00					1:00	5:30					8.5
7	7:00	12:00					1:00	5:30					9.5
8													
9													
10	8:00	12:00					1:00	5:30					8.5
11	7:00	12:00					1:00	5:30					9.5
12													
13	8:00	12:00					1:00	5:30					8.5
14	7:00	12:00					1:00	5:30					9.5
15													
16													
17	8:00	12:00					1:00	5:30					8.5
18	7:00	12:00					1:00	5:30					9.5
19													
20	HOLIDAY												
21	7:00	12:00					1:00	5:30					9.5
22													
23													
24	8:00	12:00					1:00	5:30					8.5
25	7:00	12:00					1:00	5:30					9.5
26													
27	8:00	12:00					1:00	5:30					8.5
28	7:00	12:00					1:00	5:30					9.5
29													
30													
31	HOLIDAY												
GRAND TOTAL													135.5

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	ELIZA D. ESPINOSA Printed Name and Signature of Dept. Head
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