
 BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte		No.: MOOE 0				
Payee: LOREME S. CAGANDE		Date: May 26, 2022				
Office: DEPARTMENT OF AGRONOMY		Fund: _____				
Address: VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE						
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount		
Department of Agronomy	REPLENISHMENT OF PETTY CASH FUND	301000000	0	PhP5,020.73		
Total				PhP5,020.73		
Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal Signature:  Printed Name: RUTH O. ESCASINAS Position: Department Head Date: _____		Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above Signature: _____ Printed Name: ALICIA M. FLORES Position: Head, Budget Office Date: _____				
STATUS OF OBLIGATION						
Reference			Amount		Due and Demandable	
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment		Not Yet Due
	Obligations		PhP5,020.73		PhP5,020.73	
		Totals	PhP5,020.73		PhP5,020.73	

C. Certified:		D. Approved for Payment	
<input type="checkbox"/> Cash available <input type="checkbox"/> Subject to Authority to Debit Account (when applicable) <input type="checkbox"/> Supporting documents complete and amount claimed proper			
Signature		Signature	
Printed Name	NICK FREDDY R. BELLO	Printed Name	EDGARDO E. TULIN
Position	OIC Head, Accounting Office	Position	President
Date		Date	
E. Receipt of Payment			JEV No.
Check/ ADA No. :		Date :	Bank Name & Account Number:
Signature :		Date :	Printed Name:
Official Receipt No. & Date/Other Documents			Date